

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-269-92-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

During a comprehensive rescheduling effort beginning in 2016 and culminating in 2019. All authorities on this schedule were superseded by this body of disposition authorities.

Office of General Counsel Records (269.2) DAA 0269 2016 0001
Budget, Finance, and Contractor Management Program Records (269.3) DAA 0269 2016 0004
Office of the Inspector General (269.4) DAA 0269 2015 0002
Civilian Board of Contract Appeals Program Records (269.5) DAA 0269 2016 0002
Professional Services To and With Other Agencies (269.6) DAA 0269 2016 0012
Internal Information Technology Services to GSA (269.7) DAA 0269 2016 0011
Program Management Records (269.11) DAA 0269 2016 0006
Communications Records (269.12) DAA 0269 2016 0007
Legislative and Congressional Affairs Records (269.13) DAA 0269 2016 0008
Audit Resolution Program Records (269.14) DAA 0269 2016 0003
Customer Service / Business Development Records (269.15) DAA 0269 2016 0013
Human Resources Program Records (269.16) DAA 0269 2016 0009
Security Records (269.17) DAA 0269 2016 0010
Public Building Service Records DAA 0121 2015 0001

Date Reported: 04/02/2019

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REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-269-92-1	DATE RECEIVED 3-10-92
1 FROM (Agency or establishment) GENERAL SERVICES ADMINISTRATION		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2 MAJOR SUBDIVISION OFFICE OF ADMINISTRATION			
3 MINOR SUBDIVISION INFORMATION COLLECTION MANAGEMENT BRANCH			
4 NAME OF PERSON WITH WHOM TO CONFER Mae Simms	5 TELEPHONE EXT 501-2938	DATE 5/14/92	ARCHIVIST OF THE UNITED STATES <i>James W. Moore</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 2/11/92	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Mary Cunningham</i> Mary Cunningham	D TITLE Chief, Info. Coll. Mgmt. Branch and GSA Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (INARS USE ONLY)
17B5	<p><u>Publication case files.</u> Documents providing a history of the development, publication, distribution, and cost of each publication. Included are justifications, approvals, cost statistics for publications and reprints, copy requirements, and related records.</p> <p>a. Central Office. Cut off at the end of the fiscal year after publishing, <i>or cancellation of publication, →</i> hold 1 year, and retire. Destroy 4 years after cutoff.</p> <p>b. Other offices. Cut off at the end of the fiscal year after publishing, <i>or cancellation of publication, →</i> hold 1 year and retire to FRC. Destroy 2 years after cutoff.</p>	<p>HB OAD 1820.2 17B5 a+b, N1-220-91-4/1</p>	
<i>Agency sent 5/28/92 with NCF 6/2/92</i>			