

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-269-96-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

During a comprehensive rescheduling effort beginning in 2016 and culminating in 2019. All authorities on this schedule were superseded by this body of disposition authorities.

Office of General Counsel Records (269.2) DAA-0269-2016-0001
Budget, Finance, and Contractor Management Program Records (269.3) DAA-0269-2016-0004
Office of the Inspector General (269.4) DAA-0269-2015-0002
Civilian Board of Contract Appeals Program Records (269.5) DAA-0269-2016-0002
Professional Services To and With Other Agencies (269.6) DAA-0269-2016-0012
Internal Information Technology Services to GSA (269.7) DAA-0269-2016-0011
Program Management Records (269.11) DAA-0269-2016-0006
Communications Records (269.12) DAA-0269-2016-0007
Legislative and Congressional Affairs Records (269.13) DAA-0269-2016-0008
Audit Resolution Program Records (269.14) DAA-0269-2016-0003
Customer Service / Business Development Records (269.15) DAA-0269-2016-0013
Human Resources Program Records (269.16) DAA-0269-2016-0009
Security Records (269.17) DAA-0269-2016-0010
Public Building Service Records DAA-0121-2015-0001

Date Reported: 04/02/2019

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11A045

Management improvement reports (- -).
Documents created in reporting management improvement goals, progress reports, and accomplishments for GSA internal and Governmentwide programs Included are written statements from agency managers assessing their systems of control, semiannual improved manpower management reports, and GSA's annual report to the President and Congress concerning its systems of control

a GSA's annual report

Permanent Cut off at the end of the fiscal year Transfer to NARA 20 years after cutoff [IN 5 YEAR BLOCKS].

b Written statements, ~~and other reports~~, AND OTHER BACKGROUND MATERIAL USED TO DRAFT GSA'S ANNUAL REPORT.

Temporary Cut off at the end of the fiscal year, hold 2 years, and retire to FRC Destroy 5 years after cutoff

Reserved.

11A046-
11A049

11A050

OMB Circular A-76 (NC1-269-80-1).
Documents created under GSA Order ADM P 5400 40, GSA handbook, Implementation of the OMB Circular A-76/Productivity Improvement Program, to implement the provision of OMB Circular A-76 and the Supplement, OMB Circular A-76 Included are documents created in conjunction with Circular A-76 implementation directives, reporting requirements and submissions, including inventories and tracking schedules, and program management, such as A-76 Studies and Post-Most Efficient Operation (MEO) Reviews and related records

a OMB Circular A-76, implementation directives and documents

Disposable Review at the end of the fiscal year, destroy when superseded or obsolete

per phone conversation with S. Lynton 4/14/97 MYD

per phone conversation with S. Lynton 4/24/97

b A-76 studies	Temporary Cut off at the end of the fiscal year after study completed, hold 5 years and retire to FRC Destroy 10 years after cutoff
c Post-MEO reviews	Temporary Cut off at end of fiscal year after review completed, hold 4 years, and retire to FRC Destroy 10 years after cutoff
d Documents other than implementation directives, studies, or post MEO reviews	Disposable Cut off at end of fiscal year, destroy 3 years after cutoff
11A051- 11A054	Reserved.
11A055	Quality management files (- -). Documents created for the implementation of quality management in GSA Included are assessment documents, reports and surveys, Administrator's quality award criteria and quality management newsletter data and related records
	a Quality management and climate assessment documents
	Temporary Cut off at the end of the fiscal year, hold 2 years and retire to FRC Destroy 5 years after cutoff
	b Other records
	Temporary Cut off at the end of the fiscal year, destroy 2 years after cutoff
11A056- 11A059	Reserved.
11A060	GSA Strategic and Tactical Planning and General Management Review (GMR) records (- -). Documents created in developing, issuing and implementing GSA's strategic and tactical plans and coordinating the GMR process
	a Office responsible for promulgating plans
	Temporary Cut off at the end of the fiscal year, destroy 5 years after cutoff
	b Clearance office copies of documents created in developing, issuing and implementing GSA's strategic and tactical plans and coordinating the GMR process
	Disposable ^{TEMPORARY} Cut off at the end of the fiscal year, destroy 5 years after cutoff