

Request for Records Disposition Authority

Records Schedule Number DAA-0275-2015-0001
 Schedule Status Approved

Agency or Establishment Export-Import Bank of the United States
 Record Group / Scheduling Group Records of the Export-Import Bank of the United States
 Records Schedule applies to Agency-wide
 Schedule Subject Transaction Records of the Export-Import Bank of the U.S.
 Internal agency concurrences will be provided No

Background Information Export-Import Bank of the United States (Ex-Im Bank) is an independent agency of the United States incorporated by Congress under the Export Import Bank Act of 1945 as amended (12 USC 635, et seq.)
 The Bank is the official export credit agency of the United States. Ex-Im Bank's mission is to assist in financing the export of U.S. goods and services to international markets. The Bank provides insurance, loans, and loan guarantees to U.S. exporters, buyers of U.S. exports, and lenders financing U.S. exports.
 This records schedule covers the records of the agency other than those covered by the General Records Schedules. This schedule covers the records regardless of media - electronic and paper.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0275-2015-0001

Sequence Number	Transactions
1	Disposition Authority Number: DAA-0275-2015-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="370 417 548 449">Transactions</p> <p data-bbox="370 470 1149 502">Disposition Authority Number DAA-0275-2015-0001-0001</p> <p data-bbox="370 523 1498 963">Documents: including but not limited to (a) pre-closing documents, such as, application, supporting documentation, due diligence reports, financial statements, analysis of financial risks, environmental issues, engineering documents, correspondence files, credit reviews, compliance documents, federal register notices and comments received, economic risk analysis, internal analysis, internal memorandum, (b) all final closing documents, to include all signed agreements and certificates listed in closing memorandum, invoices, payment records, and documents to support the transaction post-closing, and other documents required to support the financing and (c) drafts of the foregoing to the extent they contain unique information, such as substantive annotations or comments that add to a proper understanding of the agency's formulation and execution of basic policies, decisions, actions, or responsibilities.</p> <p data-bbox="370 985 927 1017">Final Disposition Temporary</p> <p data-bbox="370 1038 862 1070">Item Status Active</p> <p data-bbox="370 1091 834 1123">Is this item media neutral? Yes</p> <p data-bbox="370 1144 834 1261">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="370 1283 834 1368">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="370 1389 1235 1453">GRS or Superseded Authority Citation N1-275-02-001, A.1.(a,b,c); A.8.b</p> <p data-bbox="370 1485 678 1517">Disposition Instruction</p> <p data-bbox="370 1538 1471 1570">Cutoff Instruction Cutoff at date of final repayment under transaction</p> <p data-bbox="370 1591 1174 1623">Retention Period Destroy 7 year(s) after cutoff</p> <p data-bbox="370 1666 678 1698">Additional Information</p> <p data-bbox="370 1719 963 1751">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/01/2014	Certify	Andy Chang	Records Manager	OCIO - Information and Records Management
05/14/2015	Submit for Concurrency	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
05/14/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/14/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/18/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist