

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>NI-275-09-3</i>	
1 FROM (Agency or establishment) <i>EXPORT IMPORT BANK OF THE UNITED STATES</i>		Date Received <i>6/29/09</i>	
2 MAJOR SUB DIVISION <i>Chief Information Office</i>		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION <i>INFORMATION QUALITY + Records Management</i>		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER <i>Sharon A White</i>	5 TELEPHONE <i>202-565-3325</i>	DATE <i>10/30/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>
<p>6. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested</p>			
DATE <i>6-24-09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sharon A White</i>		TITLE <i>Director</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<i>See attached sheets for AS 400 Legacy System</i>		

AS 400 Legacy Application

Description

The AS 400 Legacy System is a browser based application that provides searching of historical insurance data. No actual documents reside in the AS 400 Legacy System. The system contains only metadata about documents, because the documents have been migrated to the EXIM Docs application.

The primary users of this application are former AS 400 users and they perform searches on old insurance policy data. Data is searched using Oracle Application Express. The application uses an Oracle database and contains 10G. The data in the system covers the time frame from April 1985 through May 2007. The CIO's Office maintains no data on usage because it is a read only application.

1. Master File

The Master File consists of metadata related to insurance policy data. Includes fields such as: policy type, endorsement information, (credit limits, special conditions, and other information), shipment and account activity, broker information, insurance information, and buyer information.

Searches can be performed on Policy Number, Policy Type, or Insured Name. Once data is retrieved users have read only access to the meta data, see attachment A for a listing of all data.

Disposition

Temporary - - Destroy 12 years after transaction has been terminated (finalized or cancelled).

2. Output

Users have a limited ad-hoc reporting capability using Hyperion. (GRS 20, item 16).