REQUEST FOR RECORDS DISPOSITION AUTHORITY

To NATIONAL ARCHIVES & RECORDS ADMINISTRATION
    8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

1 FROM (Agency or establishment)	NOTIFICATION TO AGENCY
Export Import Bank	
2 MAJOR SUB DIVISION	In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10
Chief Information Office	
3 MINOR SUBDIVISION	
Information Quality & Records Management	

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Sharon A Whitt	*202 565-3325*	*11/9/09*	**WITHDRAWN**

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached_____page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required   ☐ is attached, or   ☐ has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
7-24-09	*Sharon A Whitt*	*Director*

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached sheets		
	for Central Files Index		

System Title: Central Files Index (CFI)

System Description:

The Central Files Index application is used by the Records Management Office for indexing, searching, and retrieving record documents received. This system replaced a mainframe system and contains dates from 1947 to the present.

1. Master Files.

   Data entered is related to transactions and includes: country, transaction authorization date, transaction authorization amount, project name, country code, buyer code, supplier code, termination date, and transaction number

   Disposition Temporary – delete 12 years after transaction close date