

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-275-10-4</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3/16/10</i>	
1 FROM (Agency or establishment) Export Import Bank of the United States 811 Vermont Ave, N W Washington D C 20571		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Office of Information Quality & Records Management			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Sharon A Whitt	5 TELEPHONE NUMBER 202-565-3325	DATE <i>9 Nov 10</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>3-5-10</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sharon A Whitt</i>		TITLE Director Information Quality & Records Management
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Asset Monitoring System (AMS)		

**System Title:**

Asset Monitoring System (AMS)

**System Description:**

The Asset Monitoring System is used to monitor the following transactions

- 1 All project finance cases,
- 2 All transportation cases including aircraft,
- 3 All large exposure buyers – buyers whose aggregate exposure at any one time is greater than \$15 million, and
- 4 Other buyers with special assets and buyers with exposure less than \$15 million

The Asset Monitoring Division enters data to assist them in monitoring specific transactions/cases. The following Bank users have read only access to AMS

- 1 Transportation Division,
- 2 Project Finance,
- 3 Structured Finance,
- 4 Chief Finance Office, and
- 5 Risk Management

**Master Files:**

AMS contains the following meta data

Transaction data

- Transaction Type
- Supplier
- Buyer

Contact Data

- Name
- Phone Number
- E-mail

Financial Data

- Amount of Transaction
- Fees
- Interest Rate

AMS also provides access to view the following types of documents

- Internal Decision
- Opinions
- Internal Assessments
- Risk Rating
- Trip Reports

**Disposition:** Temporary – delete 12 years after case has been closed or terminated (finalized or cancelled)

**Outputs:**

The AMS has reports that provide the user with summary information on the status of applications, financing amounts and structures, and performance of cases

**Disposition:** GRS 20 Item 12A

GRS