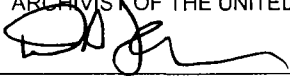
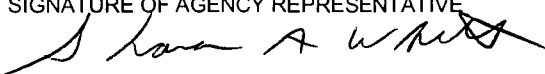


|   |   |  |   |
|---|---|--|---|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>  |   | JOB NUMBER<br><b>NI-275-10-6</b>   |   |
| To NATIONAL ARCHIVES & RECORDS ADMINISTRATION<br>8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  |   | Date received<br><b>3/26/2010</b>  |   |
| 1 FROM (Agency or establishment)<br>Export Import Bank of the United States<br>811 Vermont Ave , N W Washington D C 20571   |   | NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |   |
| 2 MAJOR SUBDIVISION<br>Office of Information Quality & Records Management   |   |  |   |
| 3 MINOR SUBDIVISION   |   |  |   |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br>Sharon A Whitt  | 5 TELEPHONE NUMBER<br>202-565-3325  | DATE<br><b>18 Jan 11</b>   | ARCHIVIST OF THE UNITED STATES<br> |
| 6 AGENCY CERTIFICATION<br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,<br><br><input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested |   |  |   |
| DATE<br><b>3-24-10</b>  | SIGNATURE OF AGENCY REPRESENTATIVE<br> |  | TITLE<br>Director Information Quality & Records Management  |
| 7 ITEM NO   | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9 GRS OR SUPERSEDED JOB CITATION   | 10 ACTION TAKEN (NARA USE ONLY)   |
|   | Electronic Compliance Program (ECP)   |  |   |

**System Title:**

Electronic Compliance Program (ECP)

**Master File Description:**

The ECP is a web-based certification system for Ex-Im Bank approval of disbursements under the medium-term guarantee program. The Lender is responsible for collecting and reviewing all required disbursement documentation and inputting key information obtained from its review on a secure web-site checklist. The checklist is transmitted via Internet to Ex-Im Bank where it will be reviewed for completeness and compliance by the Credit Administration unit staff of the Operations and Data Quality (ODQ) division. Once the request has been approved Ex-Im Bank issues an approval electronically on a secure website.

ECP covers all medium-term guarantees. The lender must have an approved medium-term guarantee before he/she can use the system. The lender completes a form containing information such as company name, address, contract person, transaction number, phone number, Exporter's disbursement information (invoice number, date, amount, description), and disbursed amount, date, location.

ECP is used to record the amount, date, and client who have received the disbursements. Before data entry the data is validated by searching data contained in LGA, CARDS, and APS.

Users include Lenders, PEFCO, Credit Review and Compliance, Policy & Planning, Asset Management and Credit Administration staff.

**Disposition:** Temporary – delete 12 years after case has been closed or terminated (finalized or cancelled)