

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>N1-275-10-7</i>	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>5/29/10</i>	
1 FROM (Agency or establishment) Export Import Bank of the United States 811 Vermont Ave. N.W. Washington, D.C. 20571		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Information Quality & Records Management		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Sharon A. Whitt	5 TELEPHONE NUMBER 202-565-3325	DATE <i>05/29/10</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested.			
DATE <i>5-27-10</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sharon A Whitt</i>		TITLE Director Information Quality & Records Management
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Intergovernmental and International Financial Institution Files are currently scheduled under N1-275-02-1 item 6 We are requesting that this new schedule reflect a change in the scheduling of classified and un-classified cable documents received from the Department of State See attached document for details	Note that this schedule adds another series to the records described in N1-275-02-01, items 6A and 6B. It does not supersede those items	

1. Intergovernmental and International Financial Institution Files

Cables

Daily the Bank receives copies of the Department of State classified and un-classified cables for specific countries of interest. The Department of State classified these cables as non-classified, confidential, and secret. The cables are used for general information purposes for economics and overall political conditions of countries. This information in these cables is valuable to the Bank for a maximum of 12 months. Changes in the economic and political environment are ongoing and older data is of limited value to the Bank. The Department of State is the official record holder for these cables.

Disposition: Destroy 12 months after receipt