

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Export-Import Bank of the United States

2 MAJOR SUBDIVISION
Office of the General Counsel

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Helene H. Wall

5 TEL EXT
566-8815

LEAVE BLANK	
JOB NO	NCI-275-80-1
DATE RECEIVED	11-2-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>12-4-79</i> Date	<i>James P O'Heill</i> acting Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 11-29-79	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Helene H. Wall</i>	E TITLE Manager, Records & Central Files
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>The Bank requires all employees GS-11 and above to submit a Confidential Statement of Employment and Financial Interest by July 31 of each year.</p> <p>Employment and Financial Interest Statements: Statements filed by Bank officials required by Public Law 95-521 stating information concerning their employment, financial interest, creditors, and interests in real property.</p> <p><u>Disposition</u> - Destroy six years after receipt of report unless needed in an ongoing investigation, except for an individual who failed the report pursuant to section 201 (b) of P.L. as 521 and was not subsequently elected. Those reports shall be destroyed one year after the individual either is no longer under consideration by the Senate or is no longer a candidate for nomination or election to the Office of President or Vice President unless needed in an ongoing investigation.</p>		

Conf to NMF Agency 12-5-79