

Request for Records Disposition Authority

Records Schedule Number DAA-0286-2013-0002
Schedule Status Returned Without Action

Agency or Establishment Agency for International Development
Record Group / Scheduling Group Records of the Agency for International Development
Records Schedule Applies to Major Subdivision
Major Subdivision Bureau of Policy, Planning and Learning
Minor Subdivision Office of Science and Technology
Schedule Subject Raw Data and Recode Data Files

Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0		2

GAO Approval

Returned Without Action

Outline of Records Schedule Items for DAA-0286-2013-0002

Sequence Number	
1	Demographic and Health Survey Program (DHS)
1.1	Raw Data Files Disposition Authority Number: DAA-0286-2013-0002-0001
1.2	Recode Data Files Disposition Authority Number: DAA-0286-2013-0002-0002

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Records Schedule Items

Sequence Number	
1	<p data-bbox="354 415 1023 443">Demographic and Health Survey Program (DHS)</p> <p data-bbox="354 449 1485 737">The Demographic and Health Survey Program is responsible for collecting and disseminating accurate, nationally representative data on health and population in developing countries. Datasets for DHS surveys consist of, individual women's data (standard DHS survey), household data, service ability data, male or husband data, experimental survey data and in-depth survey data. The survey provide data for a wide range of monitoring and impact evaluation indicators in the areas of population, health, and nutrition. Arrange alphabetically by country in flat file format.</p> <p data-bbox="354 758 560 785">Raw Data Files</p> <p data-bbox="354 810 1136 840">Disposition Authority Number DAA-0286-2013-0002-0001</p> <p data-bbox="354 863 1485 1003">These files contain the women's data in the form in which the data were collected on the questionnaire. Each raw data file contains fully edited data with inputted dates of key events in the respondent's life added to the data file. Files should also include system related documentation, as well as related reports, as applicable.</p> <p data-bbox="354 1026 917 1054">Final Disposition Permanent</p> <p data-bbox="354 1077 917 1104">Item Status Withdrawn</p> <p data-bbox="354 1127 820 1155">Is this item media neutral? Yes</p> <p data-bbox="354 1178 803 1205">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="354 1318 966 1377">GRS or Superseded Authority Citation N1-286-91-1/a</p> <p data-bbox="354 1415 662 1442">Disposition Instruction</p> <p data-bbox="354 1472 1485 1539">Cutoff Instruction Cutoff data after the survey is ready for distribution or at the conclusion of the contract.</p> <p data-bbox="354 1560 1445 1587">Transfer to Inactive Storage Hold in office or records management application.</p> <p data-bbox="354 1610 1461 1677">Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after cutoff.</p> <p data-bbox="354 1717 662 1745">Additional Information</p> <p data-bbox="354 1774 893 1864">What will be the date span of the initial transfer of records to the National Archives? Unknown N/A</p>

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1.2

How frequently will your agency transfer these records to the National Archives? Unknown
N/A

Recode Data Files

Disposition Authority Number DAA-0286-2013-0002-0002

These files contain the women's data in a standardized format which is comparable across countries. Each recode data file contains all of the standard variables in fixed locations, with all country-specified variables added after the standard variables. Recode data files may also contain many constructed variables for the convenience of the analyst. Files should also include system related documentation, as well as related reports, as applicable.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than mail and word processing? No

GRS or Superseded Authority Citation N1 284-91-1/b

Disposition Instruction

Cutoff Instruction Cutoff data after the survey is ready for distribution or at the conclusion of the contract.

Transfer to Inactive Storage Hold in office or records management application.

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after cutoff.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown
N/A

How frequently will your agency transfer these records to the National Archives? Unknown
N/A

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/14/2013	Certify	Lynn Winston	Agency REcords Off icer	USAID - MMSIRD
03/19/2014	Return Without Ac tion	Darryl Byrd	Appraisal Archivist	National Archives and Records Administration - Records Management Services

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