REQUEST FOR RECORDS DISPOSITION AUTHORITY	LEAVE BLANK (NARA use only)
(See Instructions on reverse)	JOB NUMBER NI-286-10-1
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	DATE RECEIVED 10/15/09
1 FROM (Agency or establishment) United States Agency for International Development	NOTIFICATION TO AGENCY
2 MAJOR SUBDIVISION Office of the Chief Information Officer	
3 MINOR SUBDIVISION Business Systems Engineering	

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Patricia Kristobek	703-666-1288	3 4 10	WITHDRAWN

6   AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached ✓   page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

☑ is not required,   ☐ is attached, or   ☐ has been requested

DATE 9-22-09	SIGNATURE OF AGENCY REPRESENTATIVE *Cynthia Staples*	TITLE *Acting Chief/Record Officer, Info & Records Div.*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	AllFusion Harvest Change Manager - (see attachment)	N/A	

Harvest (All Fusion Harvest Change Manager) – Harvest is the Agency's official repository Harvest is used as a code management and versioning system by various development teams Harvest is a commercial-off-the-shelf system developed by Computer Associates Harvest replaced USAID's legacy Windows file system

> **System Data:** Harvest contains the Agency's historical and current code, documents, artifacts, release notes, etc
>
> **Disposition:** Destroy data when Harvest is replaced or becomes obsolete after migrating to the new code management and versioning system and producing printouts, if needed, of system information to assist in file retrieval
>
> **System Master File:** Harvest is a versioning system Most of the data is entered by the users who use Harvest on a daily basis Reports are extracted in soft/hard copy from the system
>
> **Disposition:** Destroy reports when no longer needed
>
> **System Documentation:** User Guides, training documents, maintenance documentation
>
> **Disposition:** Destroy when system becomes obsolete

GRS

withdrawn