REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

TO: GENERAL SERVICES ADMINISTRATION
    NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

FROM (Agency or establishment)

AGENCY FOR INTERNATIONAL DEVELOPMENT

MS/MO/PA/RH

DATE RECEIVED

GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

NAME OF PERSON WITH WHOM TO CONFER

Elizebeth Wrightson

TELEPHONE EXT.

875-1471

ARCHIVIST OF THE UNITED STATES

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ________ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

AGENCY REPRESENTATIVE

Records Management Officer

DATE

12/18/89

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

8. DESCRIPTION OF ITEM

(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

<table>
<thead>
<tr>
<th>7. ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM</th>
<th>9.</th>
<th>10.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Audio Visual Files</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Original video tapes.</td>
<td>Routine subjects that do not reflect the Agency's mission, such as management training films, or those used for training in narrow areas of technology such as &quot;how to&quot; build a bridge, irrigate a field, build a shed or house, maintain cattle, pasteurize milk, etc.</td>
<td>03160</td>
<td>N1-286-86-1</td>
</tr>
<tr>
<td></td>
<td>Cut off annually. Destroy when 10 yrs. old or when no longer, needed whichever is sooner.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Motion Pictures.</td>
<td>Routine subjects that do not reflect the Agency's mission.</td>
<td>03230</td>
<td>N1-286-86-1</td>
</tr>
<tr>
<td></td>
<td>Cut off annually. Destroy when 10 yrs. old or when no longer, needed whichever is sooner.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>