

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-286-91-1

DATE RECEIVED

10/15/90

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

Agency for International Development

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Science and Technology

3. MINOR SUBDIVISION

Office of Health

4. NAME OF PERSON WITH WHOM TO CONFER

Richard Cornelius

5. TELEPHONE EXT.

875-4734

DATE

1/8/91

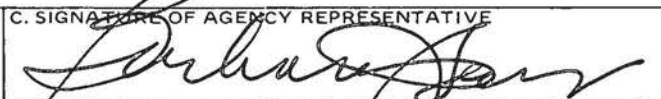
ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 8/30/90	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Agency Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p><u>Demographic and Health Survey Program (DHS)</u></p> <p>Datasets for DHS surveys consist of, individual womens' data (standard DHS survey), household data, service ability data, male or husband data, experimental survey data and in-depth survey data. Arrange alphabetically by country in flat file format.</p> <p>a. <u>Raw data files</u> contain the womens' data in the form in which the data were collected on the questionnaire. Each raw data file contains fully edited data with inputted dates of key events in the respondent's life added to the data file.</p> <p>b. <u>Recode data files</u> contain the womens' data in a standardized format which is comparable across countries. Each recode data file contains all of the standard variables in fixed locations, with all country-specified variables added after the standard variables. Recode data files may also contain many constructed variables for the convenience of the analyst.</p> <p style="text-align: center;">DISPOSITION</p> <p><u>Permanent.</u> For each survey, transfer as flat files the final edited datasets to the National Archives when all datasets from a single survey is ready for distribution or at the</p>		

Copies sent to Agency, NN-10, NN-1, NN-4 1-9-90

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

PAGE

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>conclusion of the contract, whichever comes first. When individual raw data and individual recode data exists, also include in transfer. Also include all system related documentation including all related printed reports.</p> <p>Pen and ink changes made per conversation between Nancy Miller (NWX) and Renee Poehls (AED), 10-31-90.</p> <p>DA Langbart NIR m</p>		