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|--|---------------------------------------|---|---|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br><i>(See Instructions on reverse)</i> |                                       | LEAVE BLANK (NARA use only)   |   |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408           |                                       | JOB NUMBER<br><i>NI-286-93-1</i>  | DATE RECEIVED<br><i>7-19-93</i>                                 |
| 1. FROM (Agency or establishment)<br><i>Agency for International Development</i>         |                                       | NOTIFICATION TO AGENCY  |   |
| 2. MAJOR SUBDIVISION<br><i>Finance and Administration, Administrative</i>                |                                       | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. |   |
| 3. MINOR SUBDIVISION<br><i>Information Support Services, Records Mgmt. Branch</i>        |                                       |   |   |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br><i>Renee Poehls</i>                             | 5. TELEPHONE<br><i>(202) 736-4748</i> | DATE<br><i>9-14-93</i>  | ARCHIVIST OF THE UNITED STATES<br><i>Arudy Huskamp Petersen</i> |

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

|                        |   |  |
|------------------------|---|--|
| DATE<br><i>7/12/93</i> | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Renee Poehls</i> | TITLE<br><i>Agency Records Officer</i> |
|------------------------|---|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION   | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
| 01250 g     | <p>Closed project Files that are not microfiched.</p> <p>1. PRE-PID documents, project paper or equivalent, core official documents and all reports.</p> <p>PERMANENT. Review automated index to project data base and indicate closed projects. Transfer to National Archives when 5 years old.</p> <p>2. All other records.</p> <p>Destroy at time of closeout.</p> |                                   |                                  |

*Copies sent to Agency, NN-W, NST, NCF, NIA 10/1/93*