REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT):

Agency for International Development

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFERENCE

Robert E. Gibson

5. TEL EXT

235-2113

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 17 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

3/12/84

D. SIGNATURE OF AGENCY REPRESENTATIVE

Sara A. Stelton

Agency Records Management Officer

E. TITLE

7. ITEM NO

8. DESCRIPTION OF ITEM

(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO

10. ACTION TAKEN

This request is for the immediate disposal of 1836 cu. ft. of records accumulated during the period 1948-1961, by U.S. Overseas Missions (USOM) located in the following countries: Austria, Belgium, Burma, Chile, Columbia, Costa Rica, Cuba, Denmark, Ecuador, Egypt, El Salvador, France, Germany, Greece, Iceland, India, Indonesia, Iraq, Iran, Israel, Italy, Japan, Lebanon, Liberia, Netherlands, Norway, Pakistan, Panama, Peru, Portugal, Saudi Arabia, Thailand, Turkey, United Kingdom, Uruguay, and Vietnam.

These missions provided economic assistance to the host countries as part of the U.S. foreign aid program administered by predecessor agencies (1948-1961) of the Agency for International Development: Economic Cooperation Administration (ECA), 04/03/48 - 10/31/51; Mutual Security Agency (MSA), 11/01/51 - 07/31/53; Technical Cooperation Administration (TCA), 06/01/50 - 07/31/55; Foreign Operations Administration (FOA), 08/01/53 - 06/30/55 - 11/03/61.

Two of the records series, -- subject files, and project files, (Item 1 and 2) -- are common type records which were accumulated by a number of missions.

STANDARD FORM 115
Revised April, 1975
Prepared by General Services Administration
FPMR (41 CFR) 101-114

115-107
They are therefore identified as a single records series across all the missions. These two series are followed by an alphabetical listing of the missions in which the records were accumulated along with the WNRC accession and box number.

The subject files recommended for disposal in this request (Item #1) are the decentralized subject files for those missions which maintained centralized subject files. The centralized subject files for all missions are being recommended for permanent retention under a separate request. The decentralized subject files for those missions which did not maintain centralized subject files are also being recommended for permanent retention under a separate request.
1. **USOM Subject Files** 1948-1961 777 cu. ft.
Correspondence, reports and other documents pertaining to various aspects of the foreign assistance program. The subject files were maintained by individual offices within the mission and their informational content largely duplicates that which is found in the missions' centralized subject files.

**BELGIUM**
Acc. 55-A-539, Bxs. 16-19
Acc. 57-A-365, Bxs. 9-13, 16-23

**BURMA**
Acc. 57-A-640, Bxs. 33-34
Acc. 58-A-156, Bx. 424
Acc. 58-A-185, Bx. 261

**CHILE**
Acc. 56-A-71, Bxs. 1-2, 4-7

**COLUMBIA**
Acc. 61-A-138, Bxs. 73-75, 77-78
Acc. 60-A-149, Bx. 229

**COSTA RICA**
Acc. 58-A-753, Bxs. 138-142

**CUBA**
Acc. 61-A-259, Bx. 67-70

**DENMARK**
Acc. 56-A-686, Bx. 8 and 26

**ECUADOR**
Acc. 61-A-133, Bxs. 26-27
Acc. 61-A-138, Bx. 26
Acc. 61-A-138, Bxs. 14-17
Acc. 61-A-259, Bxs. 1-7
Acc. 61-A-259, Bxs. 8-13

**EGYPT**
60, 61
EL SALVADOR
Acc. 59-A-758, Bxs. 23-35
Acc. 61-A-138, Bx. 42

FRANCE
Acc. 55-A-540, Bx. 16-24 and 26 (Bx. 25 destroyed) 43-53, 70-74
Acc. 56-A-675, Bxs. 10-13
Acc. 57-A-164, Bxs. 3-9 and part of Bx. 10
Acc. 57-A-448, Bxs. 167-170
Acc. 58-A-403, Bxs. 7-9
Acc. 60-A-5011, Bxs. 24-34

GERMANY
Acc. 57-A-709, Bxs. 16-19, 21

GREECE
Acc. 57-A-242, Bxs. 18-20, 25-40, 61-77
Acc. 57-A-329, Bxs. 1-63
     87, 96-97, 100-114, 123-131
Acc. 57-A-814, Bx. 1-8, 25-46, 47-50, 56-66

ICELAND
Acc. 56-A-20, Bxs. 7-8, 15-25

INDIA
Acc. 58-A-753, Bxs. 11-16
Acc. 60-A-43, Bxs. 1-40 40-51
Acc. 60-A-146, Bx. 246
Acc. 60-A-149, Bx. 246

IRAN
Acc. 60-A-43, Bxs. 87-101

ISRAEL
Acc. 58-A-475, Bxs. 23-31, 38, 39
Acc. 59-A-580, Bxs. 1-14
Acc. 62-A-209, Bxs. 210-211

ITALY
Acc. 57-A-639, Bxs. 1-32, 42-57, 61-82
Acc. 59-A-580, Bxs. 1-14, 44-45
Acc. 60-A-5011, Bxs. 51-53, 61-76

JAPAN
Acc. 62-A-209, Bx. 279-282

LEBANON
Acc. 63-A-27, Bxs. 55-58

LIBERIA
Acc. 59-A-1992, Bxs. 11-21
NETHERLANDS
Acc. 57-A-287, Bxs. 81-83

NORWAY
Acc. 57-A-12, Bxs. 8-14, 19-21, 27-32, 44-55
Acc. 56-A-21, Bxs. 9-10
Acc. 57-A-56, Bxs. 44-55

PAKISTAN
Acc. 62-A-415, Bxs. 56-88

PANAMA

PERU
Acc. 61-A-259, Bxs. 5-10, 13, 25-31
Acc. 57-A-451, Bxs. 1-13

PORTUGAL
Acc. 58-A-421, Bxs. 16-19, 20-24
Acc. 57-A-139, Bxs. 21-22

SAUDI ARABIA
Acc. 56-A-70, Bx. 1

THAILAND
Acc. 57-A-813, Part of boxes 16, 17-21 and 25

TURKEY
Acc. 57-A-812, Bxs. 38-42
Acc. 60-A-482, Bxs. 214-218, 228, and 229-242

UNITED KINGDOM
Acc. 57-A-75, Bxs. 10-33
Acc. 56-A-241, Bx. 11-60

VIETNAM
Acc. 58-A-756, Bxs. 62-70
2. USAID Technical Assistance Project Files
1948 703 cu. ft.
Case files pertaining to the technical assistance programs consisting of project agreements, implementation letters, evaluation reports, copies of contracts, correspondence, cables and related documents.

AUSTRIA
Acc. 60-A-606, Bxs. 78-86
Acc. 61-A-32, Bxs. Bxs. 331-234, 243
Acc. 62-A-209, Bxs. 131-136, 147-153

BURMA
Acc. 57-A-640, Bxs. 29-32
Acc. 58-A-156, Bxs. 124-142, 241-259, 276-279
Acc. 58-A-186, Bxs. 15-18

CHILE
Acc. 55-A-79, Bxs. 17-18

COLOMBIA
Acc. 60-A-149, Bxs. 230-231

COSTA RICA
Acc. 58-A-630, Bxs. 35-36

CUBA
Acc. 57-A-164, Bxs. 172-262
Acc. 61-A-259, Bxs. 61-66

DENMARK
Acc. 56-A-685, Bxs. 14-21, 26

EGYPT
Acc. 58-A-474, Bxs. 15-24

FRANCE
Acc. 55-A-540, Bxs. 40-42, 53-70
Acc. 56-A-675, Bxs. 1-10
Acc. 57-A-164, Bxs. 1-3
Acc. 57-A-448, Bxs. 30-71, 129-132
Acc. 60-A-5011, Bx. 37-42
Acc. 62-A-209, Bxs. 246-250

GERMANY
Acc. 57-A-709, 1-9
Acc. 60-A-309, 48-52
Acc. 62-A-209, Bxs. 111-130

GREECE
Acc. 57-A-242, Bxs. 40-41
(Bxs. 42-46 destroyed inadvertently by WMRC.
Acc. 57-A-814, Bxs. 9-17, 21-25, 50-56, 66-72,
<table>
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<tr>
<th>Country</th>
<th>Accession</th>
<th>Box Range</th>
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<td>Ace.</td>
<td>59-A-715</td>
<td>Bxs. 35-37, 72-75</td>
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<td>Ace.</td>
<td>62-A-209</td>
<td>Bxs. 20-22, 41-42</td>
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<td>Acc.</td>
<td>58-A-735</td>
<td>Bxs. 78-84</td>
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<td>Acc.</td>
<td>59-A-1121</td>
<td>Bx. 215</td>
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<td>62-A-209</td>
<td>Bxs. 329-332</td>
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<td>Bxs. 38-59</td>
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<td>Acc.</td>
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<td>57-A-813</td>
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TURKEY
Acc. 57-A-812, Bxs. 38-40 (Partial box) 41-42
Acc. 60-A-482, Bxs. 214-218, 228-242

UNITED KINGDOM
Acc. 57-A-75, Bxs. 14-32
Acc. 56-A-241, Bx. 64

VIETNAM
Acc. 58-A-756, Bxs. 62-70

   Copies of distribution lists of projectors and films, orders for equipment and related correspondence.
   Acc. 60-A-149, Bx. 225

BELGIUM

OFFICE OF THE CONTROLLER

4. End-Use Investigation Report File
   1950-1953 6 cu. ft.
   "End-Use" reports and related documents.
   Acc. 55-A-539, Bxs. 9-14
Cotton claims cases containing arrival reports, export declarations, and supporting documents.
Acc. 55-A-539, Bxs. 8-9

BURMA

Office of Public Service
Technical Assistance Training Staff
6. Participants' and Project Case Files
1956-1957 67 cu. ft.
Files consist of applications, biographical data, approvals, correspondence, evaluations and reports.
Acc. 58-A-186, Bxs. 77-123, 178-186 and 317-327

OFFICE OF ORGANIZATION AND METHODS
7. Delegation of Authority File
1948-1953 1 cu. ft.
File consists of the official file of delegations of authority and includes some signed original papers.
Acc. 58-A-186, Bx. 424

ADMINISTRATIVE OFFICE
Register of purchase orders of procurement of property and supplies.
Acc. 57-A-640, Bx. 28

Singapore Straits dollar vouchers, budgets of Hong Kong dollars, reviews and statements and agent cashier accounts.
Acc. 57-A-640, Bx. 28.

CHILE

ACCOUNTS SECTION
Time and attendance reports, travel advance statements, bank reconciliations, etc.
Acc. 56-A-71, Bx. 3
COSTA RICA

CENTRAL FILES
OFFICE OF PUBLIC REPORTS

Files consist of Procurement Information Bulletins, and copies of Foreign Operations Administration and International Cooperation Administration Bulletins.
Acc. 58-A-735, Rx. 88

ACCOUNTING SECTION

Files showing allotments, receipts and balances available for each obligation.
Acc. 58-A-753, Bxs. 138-142

OFFICE OF PUBLIC SERVICE
PUBLIC HEALTH DIVISION
OFFICE OF THE DIRECTOR

13. Post Graduate Medical Training File
1953-1956 3 cu. ft.
Files consist of correspondence, memoranda, evaluation letters, itineraries, visa lists, reports and other general information on implementation and termination of this program.
Acc. 58-A-620, Bxs. 240-242

DENMARK

PRODUCTIVITY AND TECHNICAL EXCHANGE DIVISION

File contain information on commodities for which there was a scarcity.
Acc. 56-A-685, Bx. 27

ADMINISTRATIVE SECTION
DISBURSING OFFICER

File consists of copies of contracts.
Acc. 56-A-685, Rx. 13

PRODUCTIVITY AND TECHNICAL EXCHANGE DIVISION

16. Food and Agriculture Statistical File
1951-1954 1 cu. ft.
File consists of correspondence, memoranda, and reports.
Acc. 56-A-686, Bx. 8
EL SALVADOR

OFFICE OF THE CONTROLLER
FINANCIAL AND PROCUREMENT METHODS DIVISION
ISSUANCE SECTION
17. Project Implementation Master File
   1957-1958  26 cu. ft.
   File consists of Project Implementation Orders
   with pertinent correspondence and other related
   materials.
   Acc. 61-A-138, Bxs. 43-68

FRANCE

OFFICE OF THE CONTROLLER
FISCAL SECTION
   Files containing bank statement, cancelled
   checks, ledgers relating to quarters allowances,
   representation allowances, travel advances, etc.
   Acc. 57-A-164, Bxs. 10-13

FOOD & AGRICULTURE DIVISION.
   Files consisting of technical assistance
   correspondence, consultants' reports, food and
   agriculture reports, etc.
   Acc. 57-A-448, Bxs. 72-120

   Price Index Tables consists of statistical
   data on agricultural prices for wholesale
   and retail prices.
   Acc. 57-A-814, Bxs. 18-20

FINANCE AND PROGRAM DIVISION
21. Credit and Monetary Section Files
   1949-1959  6 cu. ft.
   Files consists of routine financial files.
   Acc. 59-A-715, Bxs. 39-44

   File consists of minutes of Central Loan
   Committee.
   Acc. 62-A-209, Bxs. 93-94

CIVIL GOVERNMENT DIVISION
REPORTS SECTION
   File consists of Field Service Reports and
   Digest records.
   Acc. 59-A-715, Bxs. 75-77 and 144-149
GREECE
Individual case files on loans to foreign
governments consisting of copies of proposals,
loan agreements, financial documentation,
statistics and related documents and corre-
spondence.
Acc. 62-A-209, Bxs. 42-44, 70-92, 94-95
Acc. 59-A-715, Bxs. 44-47, 97

ICELAND
Files consist of reference and general administrative
materials.
Acc. 56-A-20, Bx. 23

26. MSA Forms 303 and 030c  3 cu. ft.
Files which relate to procurement authorizations,
procedures and attached bills of lading or
other shipping documents.
Acc. 56-A-20, Bxs. 8-10

OFFICE OF THE CONTROLLER PROGRAM
METHODS CONTROL, AUTHORIZATION AND
ISSUANCE BRANCH
File consists of signed master copies of
procurement authorizations. (Forms MSA-21,
203 and 303), original signed letters of
commitment and related correspondence.
Acc. 55-A-79, Bxs. 1-16

ITALY
Company files letters on loan applications,
correspondence, investigation, reports and
recommendations for approval.
Acc. 59-A-580, Bxs. 16-20
   File consists of loan applications and minutes
   of meetings relating to loans.

30. Docket File Index on Loan Applications
    1948-1957  1 cu. ft.
    Index of loan applications and loans.
    Acc. 60-A-5011, Bx. 60

INDUSTRY DIVISION

31. Docket File on Loan Applications
    1948-1956  18 cu. ft.
    File consists of Industry loan applications
    from Italian firms submitted under the various
    counterpart loan programs. File includes
    initial application, approvals, disapprovals,
    fund committee decision, reports and related
    general background data relative to the applying
    firm.
    Acc. 57-A-638, Bxs. 1-18

LEBANON

PROCUREMENT AND SUPPLY OFFICE

32. Grants File and Property Title Documents
    Acc. 63-A-27, Bx. 1

AGRICULTURE ADVISOR

    File consists of agriculture project reports.
    Acc. 59-A-1992, Bxs. 22-23

Norway

CONTROLLER SECTION

34. End-Use Investigation Files  1948-1953  3 cu. ft.
    Files consists of End-Use Investigations, with
    reports and supporting papers.
    Acc. 57-A12, Bxs. 41-43

PANAMA

ACCOUNTING SECTION

35. Allotment Ledgers  1958  2 cu. ft.
    Files consists of ICA-25-34's Allotment Ledgers.
    Acc. 61-A-31, Bxs. 96-97
PORTUGAL

REPORTS AND STATISTICS OFFICE

36. General Statistics and Reports File
1951-1956  4 cu. ft.
File consists of balance of payment data, commodities allocations and priorities, congressional presentation documents and budget, DOT Program aid project, reports, status of counterpart funds, and Trade Statistics data.
Acc. 58-A-421, Bxs. 11-14

REPORTS AND STATISTICS OFFICE

File consists of correspondence, reports on defense expenditures and production and Procurement data, with other related general information on Off-shore Procurement, NATO OEEC-Annual Reviews.
Acc. 58-A-421, Bx. 32

SAUDI ARABIA

File consists of itineraries and travel orders.
Acc. 56-A-70, Bx. 1

File consists of revised estimates, work plans FY 1954-1955, economic reports, monthly reports, activity authorizations, and other papers pertaining to the budget.
Acc. 56-A-70, Bxs. 1-2

Files consists of copies of leases, correspondence and memos in regard to equipment and housing in general.
Acc. 56-A-70, Bx. 4

TURKEY

OFFICE OF INDUSTRY

41. Investment File 1951-1956  1 cu. ft.
File consist of applications, correspondence, cables, airgrams and reports on investment opportunities for Private Enterprise and company operations.
Acc. 60-A-482, Bx. 239
UNITED KINGDOM

STATISTICS MASTER FILE

    File consists of monthly indexes on prices,
    Dollar Trade Trends and Sterling-Dollar Trade.
    Acc. 57-A-75, Bx. 32 (partial box)

    Reference material arranged by topics and
    chron files.
    Acc. 57-A-75, Bx. 32 (partial box)

OFFICE OF THE ASSISTANCE CHIEF
OVERSEAS DEVELOPMENT AND
TECHNICAL ASSISTANCE DIVISION

    Correspondence and reports on commodities
    in the form of raw materials involved in the
    technical assistance program.
    Acc. 56-A-241, Bx. 13

URUGUAY

OFFICE OF FOOD AND AGRICULTURE
AGRICULTURAL PROGRAMS DIVISION

45. Latin American Branch Reports File
    1956-1957  4 cu. ft.
    File consists of monthly agricultural reports
    on program activities, special projects and
    overall mission agricultural activities.
    Acc. 59-A-758, Bxs. 73-76

VIETNAM

PROGRAM AND REQUIREMENTS DIVISION
REQUIREMENTS SECTION

46. Requisition Status Cards  1952  1 cu. ft.
    File consists of cards showing status of purchases
    under direct aid and commercial aid procurement
    authorizations.
    Acc. 58-A-756, Bx. 23

OFFICE OF THE CONTROLLER
PROGRAM ACCOUNTING SECTION

    File consists of copies of sub-authorizations
    issued by the local government for the pro-
    curement of commercial sector supplies by local
    importers and related letters of credit.
    Acc. 58-A-765, Bxs. 46-61
PROGRAM AND REQUIREMENT DIVISION
REQUIREMENT SECTION

File consist of Delivery Orders signed by the Chief of Public Health Division For the release of medical supplies from various warehouses to hospitals, clinics, pharmacies, etc.
Acc. 58-A-265, 221

49. Delivery Orders 1951-1956 1 cu. ft.
File consists of delivery orders (bon de Commande) signed by the Chief of the Public Health Division authorizing medical supplies to be released to hospitals, clinics, pharmacies, doctors, etc.
Acc. 61-A-31, Bx. 212

50. Delivery Orders 1954-1956 1 cu. ft.
File consist of signed copies of delivery orders for the release of medical supplies from various warehouses to hospitals, clinics, etc.
Acc. 58-A-756, Bx. 22

File consists of PA's (ECA Form-303 and 030c closing), Technical Assistance Form-275, copies of invitations and bids with supporting documentation.
Acc. 58-A-265, Bxs. 221-224

File contains procurement authorizations, copies of contracts, bids etc., and direct aid items received reports.
Acc. 61-A-31, Bxs. 210-212

File consists of copies of purchase requisitions, contracts, invitations and bids, firm request and other related correspondence with commodity specifications.
Acc. 58-A-756, Bxs. 1-18

Delivery orders signed by the chief of Public Health Division for the release of medical supplies from various warehouse to hospitals, clinics pharmacies, etc., and cards showing status of purchasing under direct aid.
Acc. 58-A-265, Bxs. 229-230
TRADE DIVISION

File consists of commercial PA's requisition,

PROGRAM AND REQUIREMENTS DIVISION
REQUIREMENTS SECTION

File contains priority assistance cases, discrepancies in shipments, copies of letters pertaining to shipment etc. with related correspondence.
Acc. 61-A-31, Bxs. 206-209

57. Subject File 1950-1956 3 cu. ft.
File consists of correspondence, cables, air-grams, other related papers dealing with priority assistance cases.
Acc. 58-A-265, Bxs. 224-226