

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NCL-286-85-3	
DATE RECEIVED	
10-18-84	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
SIGNATURE OF THE ARCHIVIST IS	
NOT REQUIRED FOR A REQUEST OF	
PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
International Development Cooperation Agency

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Robert E. Gibson**


5. TEL EXT  
**235-2113**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE <b>Agency Records Management Officer</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p align="center"><b>FILES OF THE INTERNATIONAL DEVELOPMENT COOPERATION AGENCY 1979 - 1981</b></p> <p>The International Development Cooperation Agency (IDCA) was established in 1979 (44 FR 41165) to serve as a policy planning, policy making and policy coordinating office within the Government for all economic matters affecting U.S. relations with developing countries.</p> <p>During the period 1979-1981, the Agency operated actively having under it the following components:                      Agency for International Development (AID)                      Trade and Development Program (TDP)                      and the                      Overseas Private Investment Corp. (OPIC)</p> <p>Although the Agency has not been dissolved, it has functioned only passively since 1981, with the AID Administrator acting as that Agency's Director.</p>		<b>3 items</b>

*Copy to Agency and NC  
7-26-85 JY*

ITEMDESCRIPTION OF RECORDS

1. Subject Files (with indexes), 1979-1981 36 cu. ft.

This is the Agency's central file on all program correspondence accumulated during the period of its active operation. It does not appear that any files material has been added since 1981. The content of the file covers the broad range of subjects pertinent to the IDCA Director's responsibility as the principal international development advisor to the President and the Secretary of State. The principal file, consisting of 30 cu. ft., is arranged numerically by File Log No. within years. Each file item within the file has attached to it a Document Profile Sheet (blue) indicating the File Log No. The file is indexed both by subject (pink copy of the Document Profile Sheet), 3 cu.ft., and by originator (yellow copy of the Document Profile Sheet), 3 cu. ft.

Permanent. Transfer to the WNRC immediately. Offer to the National Archives and Records Service (NARS) when 10 years old.

2. "IDCA Archives" 1979-1981 3 cu. ft.

This is a reference file of subjects maintained within the immediate office of the Director IDCA for quick reference. It covers important subjects which had recurrent and continuing applicability, arranged by subject.

Permanent. Transfer to WNRC immediately. Offer to NARS when 10 years old.

3. Policy, Budget and Country Files 1979-1981 3 cu. ft.

General Correspondence and forms containing data regarding policy and financial matters (budget) and overall agency matters and economic matters in individual countries. The file was maintained in the Agency "Policy and Budget" office. Arranged by subject/country as applicable.

Permanent. Transfer to WNRC. Offer to NARS when 10 years old.

- ~~4. Administrative File 1979-1981 7 cu. ft.~~

~~Correspondence and forms pertaining to routine Agency administration matters (personnel administration, travel and budget).~~

~~Destroy immediately.~~

GRS 23/1