REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Agency for International Development

2. MAJOR SUBDIVISION
   Predecessor Agencies

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Robert E. Gibson

5. TELEPHONE EXT.
   235-2113

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to
   the disposal of the agency's records; that the records proposed for disposal in this Request of
   18 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General
   Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A. GAO concurrence: is attached; or is unnecessary.

   B. DATE
   12/6/84

   C. SIGNATURE OF AGENCY REPRESENTATIVE
   Barbara Geftow

   D. TITLE
   Agency Records Management Officer

   7. ITEM NO.

   8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   This request is for the permanent retention of material accumulated by overseas offices of the various predecessor Agencies of The Agency for
   International Development.

   Disposition (all items):
   a. Records identified as disposable during the processing of the records.

   DESTROY in accordance with instructions to be developed for the processing of the records.

   b. All other records.

   1) Records series ending before 1955.

   PERMANENT. Transfer to the National Archives after completion of processing and declassification review.

   2) Records series ending after 1954.

   PERMANENT. Retire to Washington National Records Center after processing. Transfer to the National Archives after completion of declassification review.

   9. GRS OR SUPERSEDED JOB CITATION

   10. ACTION TAKEN
   (NARS USE ONLY)

   STANDARD FORM 115 (REV. 8-83)
   Prescribed by GSA
   FPMR (41 CFR) 101-11.4

   115-108
   NSN 7540-00-634-4064

   #19943
   10 NNP, NMB, NC 27105-19943
This request is for the continued retention of 1461 cubic feet of records accumulated during the period 1948-1961 by U.S. Overseas Missions located in Austria, Belgium, Bolivia, Brazil, Burma, Cambodia, Ceylon, Chile, China, Colombia, Costa Rica, Cuba, Denmark, Dominican Republic, Ecuador, Egypt, El Salvador, Ethiopia, France, Germany, Greece, Haiti, Iceland, India, Indonesia, Iran, Iraq, Israel, Italy, Japan, Jordan, Korea, Laos, Liberia, Libya, Mexico, Netherlands, Norway, Pakistan, Panama, Paraguay, Peru, Philippines, Portugal, Saudi Arabia, Switzerland, Thailand, Turkey, United Kingdom, Uruguay, Venezuela, Vietnam, and Yugoslavia.

These missions provided economic aid assistance to the host countries as part of the U.S. foreign aid programs administered by predecessor agencies (1948-1961) of the Agency for International Development: Economic Cooperation Administration (ECA), 04/03/48 - 07/31/51; Mutual Security Agency (MSA), 11/01/51 - 07-31/53; Technical Cooperation Administration (TCA), 06/01/50 - 07/31/55; Foreign Operations Administration (FOA), 08/01/53 - 06/30/55; and International Cooperation Administration (ICA), 07/01/55 - 11/03/61.

The subject files that are recommended for retention (Item 1) are both mission Centralized Subject Files, and Decentralized Subject Files for those missions that did not have centralized files. Most of the decentralized files for those missions that have central subject files have been recommended for disposal on a separate SF 115 since their informational content is largely duplicated in the Central Subject Files. It should also be noted that much of the Mission's activities is documented in the files of the Washington offices of the predecessor agencies. Most of those offices' files have been recommended for retention on a separate SF 115.

All of the missions' accumulated subject files are identified as a single series, which is followed by a listing of the applicable missions and WNRC accession and box numbers. The remainder of the records are grouped together first by country and then by the individual records series.
1. **U.S. Overseas Mission Subject Files**  
1948-1961 1262 cu. ft.

Centralized or decentralized files consisting of correspondence, reports and other documents pertaining to various aspects of the foreign assistance program in various countries throughout the world. The files document the mission's activities both as regards to program and administrative functions. Much of the routine administrative data which is intermixed in the files is disposable by accepted records appraisal standards. Arranged by subject.

1a. **Centralized Files**

**AUSTRIA**  
Acc. 54-A-680, Bxs. 1-23 and part of 24, part of 25, Bxs. 26-27  
Acc. 56-A-22, Bxs. 1-22

**BELGIUM**  
Acc. 55-A-539, Bxs. 20-50  
Acc. 57-A-365, Bxs. 24-40  
Acc. 57-A-365, Bxs. 16-23

**BOLIVIA**  
Acc. 60-A-607, Bxs. 103-106 and 112-117

**BURMA**  
Acc. 57-A-640, Bxs. 25-28  
Acc. 58-A-186, Bxs. 8-9

**CAMBODIA**  
Acc. 61-A-259, Bxs. 37-45

**CEYLON**  
Acc. 62-A-209, Bxs. 319

**CHINA**  
Acc. 62-A-406, Bxs. 1-35

**COLOMBIA**  
Acc. 60-A-149, Bxs. 226-228  
Acc. 60-A-481, Bxs. 19-21  
Acc. 61-A-138, Bxs. 69-72  
Acc. 62-A-209, Bxs. 191-196

**COSTA RICA**  
Acc. 58-A-753, Bx. 88
CUBA
Acc. 61-A-259, Bxs. 46-53

DENMARK
Acc. 56-A-685, Bx. 8

DOMINICAN REPUBLIC
Acc. 61-A-259, Bx. 106

EGYPT
Acc. 58-A-474, Bxs. 28-36
Acc. 58-A-474, Bx. 47
Acc. 59-A-758, Bxs. 50-63

EL SALVADOR
Acc. 59-A-758, Bxs. 17-22, and 36-39
Acc. 59-A-758, Bxs. 40
Acc. 60-A-43, Bxs. 32-36
Acc. 61-A-138, Bxs. 40-41

ETHIOPIA
Acc. 59-A-758, Bxs. 41-45 and 197-198

FRANCE
Acc. 55-A-540, Bxs. 74-104

GREECE
Acc. 62-A-209, Bxs. 96-100 and 103-104

ICELAND
Acc. 56-A-20, Bxs. 1-7

INDIA
Acc. 61-A-32, Bx. 93

INDONESIA
Acc. 58-A-753, Bxs. 71-78

IRAN
Acc. 60-A-149, Bxs. 247-248
Acc. 61-A-259, Bxs. 32-36
Acc. 62-A-209, Bxs. 109-110

IRAQ
Acc. 61-A-31, Bxs. 1-A

ISRAEL
Acc. 58-A-475, Bxs. 17-22
Acc. 62-A-209, Bxs. 201-209

ITALY
Acc. 57-A-639, Bxs. 34-37, and 61-82 (p)

JAPAN
Acc. 62-A-209, Bxs. 283-291
JORDAN
Acc. 60-A-43, Bxs. 102-107 and 109

KOREA
Acc. 58-A-754, Bxs. 1-8

LAOS
Acc. 61-A-259, Bxs. 71-75
Acc. 60-A-607, Bxs. 99-102

LIBERIA
Acc. 59-A-1992, Bxs. 28-37, and 44-45

NETHERLANDS
Acc. 56-A-406, Bxs. 7-16
Acc. 57-A-287, Bxs. 83

PAKISTAN
Acc. 60-A-149, Bxs. 251-258
Acc. 61-A-259, Bxs. 1-4

PANAMA
Acc. 60-A-43, Bxs. 123-124

PHILIPPINES
Acc. 57-A-640, Bxs. 1-24
Acc. 58-A-186, Bxs. 1-7
Acc. 58-A-753, Bxs. 1-4
Acc. 59-A-758, Bxs. 1-16
Acc. 60-A-607, Bxs. 89-98

PORTUGAL
Acc. 57-A-139, Bxs. 1-23

ROME
Acc. 57-A-639, Bxs. 34-37 and 61-82 (p)

SWITZERLAND
Acc. 57-A-248, Bxs. 139-140

THAILAND
Acc. 60-A-154, Bxs. 1-22, 26-39, 41-43
Acc. 61-A-32, Bxs. 343-364

TURKEY
Acc. 57-A-812, Bxs. 45-46
Acc. 60-A-482, Bxs. 219-227

UNITED KINGDOM
Acc. 56-A-241, Bxs. 1-11

VENEZUELA
Acc. 59-A-758, Bxs. 46-48
VEITNAM
Acc. 61-A-31, Bxs. 182-188

YUGOSLAVIA
Acc. 60-A-148, Bxs. 4-9

lb. Decentralized Files

AUSTRIA
Acc. 61-A-32, Bxs. 247-250

CHINA
Acc. 62-A-209, Bxs. 176-190

COLUMBIA
Acc. 62-A-209, Bx. 197

COSTA RICA
Acc. 59-A-735, Bxs. 133-136

DENMARK
Acc. 56-A-685, Bx. 7, 8, 12, 14, 26 and 27

ECUADOR
Acc. 61-A-138, Bxs. 18-25

EGYPT

FRANCE
Acc. 55-A-540, Bxs. 26-29, 32-40, 105-108,
Acc. 56-A-675, Bxs. 13-85
Acc. 57-A-448, Bxs. 10-29, 133-166
Acc. 58-A-403, Bxs. 1-7
Acc. 60-A-5011, Bxs. 18-23

GERMANY
Acc. 60-A-309, Bxs. 53-69

GREECE
Acc. 57-A-242, Bxs. 1-17, 47-61
Acc. 57-A-329, Bxs. 63-68
Acc. 57-A-814, Bx. 72
Acc. 59-A-715, Bxs. 1-18, 68-71, 97, 102-103
and 150
HAITI
Acc. 60-A-43, Bx. 37

INDONESIA
Acc. 62-A-406, Bxs. 65-71

IRAN
Acc. 60-A-149, Bx. 249

ISRAEL
Acc. 58-A-475, Bxs. 40-41 and 44,
Acc. 62-A-209, Bxs. 211-214

ITALY
Acc. 60-A-5011, Bxs. 53-59

JAPAN
Acc. 62-A-209, Bxs. 272-277, and 292-293

JORDAN
Acc. 58-A-753, Bx. 17, 19-24
Acc. 60-A-43, Bxs. 108-110

LIBERIA

LIBYA
Acc. 61-A-32, Bx. 21

MEXICO
Acc. 56-A-69, Bxs. 1-5

NETHERLANDS
Acc. 56-A-406, Bxs. 1-7, 19-29
Acc. 57-A-287, Bx. 63, 67-76, and 79-83

NORWAY
Acc. 56-A-21, Bxs. 1-6, 10

PANAMA
Acc. 58-A-457, Bxs. 1-3, 10-11, 16-20 and 22

PAKISTAN
Acc. 60-A-149, Bx. 250

PARAGUAY
Acc. 61-A-259, Bxs. 80-105

PORTUGAL
Acc. 57-A-139, Bxs. 25-26
Acc. 58-A-421, Bxs. 1-10
SAUDI ARABIA
Acc. 56-A-70, Bx. 9

THAILAND
Acc. 57-A-813, Bxs. 3-8, 10-12, 14-16, and 22-24

TURKEY
Acc. 57-A-812, Bxs. 1-36, and 43-44

UNITED KINGDOM
Acc. 57-A-75, Bxs. 1-9
Acc. 56-A-241, Bxs. 56-59, 61-66

URUGUAY
Acc. 59-A-758, Bxs. 64-70
Acc. 60-A-481, Bxs. 19-21

VIETNAM
Acc. 58-A-186, Bxs. 71-74
Acc. 58-A-265, Bx. 231-235
Acc. 58-A-756, Bxs. 19-21, 42-45, 75-83
Acc. 60-A-310, Bxs. 1-31, 34-49
Acc. 61-A-311, Bxs. 172-181, 189-205

YUGOSLAVIA
Acc. 60-A-148, Bxs. 12-13

AUSTRIA

PRODUCTIVITY AND TECHNICAL ASSISTANCE
Copies of publications, projects memoranda, clippings, slides, and program correspondence.
Arr. by subject.
Acc. 60-A-149, Bx. 225
Reports, memoranda and correspondence pertaining to economic and financial matters.
Arr. by subject.
Acc. 60-A-149, Bxs. 219-222

Correspondence, cables, airgrams, reports, studies, statistics, memoranda, notes, and projects regarding the industry and investment program.
Arr. by subject.
acc. 60-A-149, Bxs. 222-223

Reports, correspondence, information on technical assistance, and background in formation on seminars.
Arr. by subject.
Acc. 60-A-149, Bx. 224

BRAZIL

Signed copies of mission cables and airgrams not filed in the principal subject files prior to 1958.
Arr. by subject.
Acc. 61-A-138, Bxs. 34-39

CHILE

7. General (alphabetical) File
1949-1953 1 cu. ft.
Files consists of correspondence which documents the Institute of Inter-American Affairs Mission Chile.
Arr. alph. by subject.
Acc. 56-A-71, Bx. 3

CHINA

PROGRAM DIVISION
OFFICE OF THE ECONOMIST

8. Close-Out File (General Files)
1948 21 cu. ft.
Correspondence, cables, reports, procurement, end use, and other general information on the economic and technical assistance program in China.
Arr. by subject.
Acc. 59-A-1405, Bxs. 37-57
COSTA RICA

EXECUTIVE OFFICE

Copies of correspondence originating in the Office of the Director and Top Staff Office, documenting important policies, transactions and program activities. Arr. chronologically. Acc. 58-A-753, Bxs. 136-137

DENMARK

PROGRAM FINANCE DIVISION

10. Action Copies of Cables 1948 1 cu. ft.
Cables sent and received by mission during the first months of existence. Arr. chronologically Acc. 56-A-685, Bx. 1

INFORMATION DIVISION

PRESS ANALYSIS SECTION

SISC reports analyzing the Swedish press with statistics, quotations and Danish press analysis. Arr. chronologically Acc. 56-A-685, Bx. 12

1 folder. Arr. chronologically. Acc. 56-A-685, Bx. 12

VISUAL INFORMATION OFFICE

INFORMATION DIVISION DIVISION

(SISC) record set of pamphlets and printed matter issued by this office. Arr. by issuance or publication name. Acc. 56-A-685, Bx. 28

FILM SECTION

Documentary film program records. Arr. by subject. Acc. 56-A-685, Bx. 14
LABOR INFORMATION OFFICE

   Arr. by subject.
   Acc. 56-A-685, Bxs. 10-11

   Information about activities such as radio, exhibitions, films, etc. Included are pamphlets, interviews, transcripts etc.
   Arr. by subject.
   Acc. 56-A-685, Bxs. 8-9

   File containing copies of telegrams, airgrams, etc.
   Arr. by subject.
   Acc. 56-A-685, Bx. 8

   Records on legislation, agreements, Off-shore procurement, civil defense, etc.
   Arr. by subject.
   Acc. 56-A-685, Bxs. 6-7

   OEEC Annual Reviews, information on Danish economy, and agreements between Denmark and US on foreign aid and use of funds.
   Arr. subjectively using file codes.
   Acc. 56-A-685, Bxs. 1-6

EGYPT

    Correspondence, airgrams, reproduced material and official photographs for reports and public information.
    Arr. by subject.
    Acc. 58-A-474, Bxs. 52-54

FRANCE

FOOD AND AGRICULTURE DIVISION

21. Overseas Agricultural Projects (Non-TA) File
    1949-1954 1 cu. ft.
    Correspondence, cables, airgrams, projects in the French overseas territories.
    Arr. by project number.
    Acc. 55-A-540, Bx. 43
COMMUNICATIONS AND RECORDS UNIT

22. MDAP Geographic File 1949-1954 2 cu. ft.
Files on the political and economic problems of various countries.
Arr. geographically.
Acc. 56-A-675, Bxs. 15-16

COMMUNICATIONS AND RECORDS UNIT

Subject files after removal of all Top Secret material.
Arr. by subject.
Acc. 56-A-675, Bx. 85

FRANCE

Files relating to all aspects of the TA program.
Includes TA overseas territories documents consisting of correspondence, specialists' reports, etc.
Arr. by country.
Acc. 57-A-448, Bxs. 121-128

PRODUCTIVITY TECHNICAL ASSISTANCE DIVISION

Arr. by country.
Acc. 57-A-448, Bxs. 1-9

GERMANY

PRODUCTIVITY DIVISION

Transcripts of articles furnished local press (English and German language), reproduced informational material, cables, airgrams, reports, administrative material, and program material.
Arr. by subject.
Acc. 60-A-309, Bxs. 74-77

27. Management Engineering and Distribution
General Files 1954-1956 1 cu. ft.
Cables, airgrams, studies, reports, projects, trip reports and administrative matters regarding this segment of the program.
Arr. by subject.
Acc. 60-A-309, Bx. 74
Cables, airgrams, correspondence, minutes of
meetings, surveys, project reports, and press
information regarding management and marketing.
Arr. by subject.
Acc. 60-A-309, Bxs. 71-73

Field reports, correspondence, cables, air-
grams, work studies, program and labor projects.
Arr. by subject.
Acc. 60-A-309, Bxs. 69-70

OFFICE OF THE DIRECTOR
OF ECONOMIC AFFAIRS

30. Economic and Berlin Relief File
1951-1953 2 cu. ft.
Correspondence, memoranda, cables, airgrams,
reports and studies pertaining to the economic
aid program for Berlin.
Arr. by subject.
Acc. 57-A-709, Bxs. 15-16

GREECE

CONSTRUCTION DIVISION
AERIAL PHOTOGRAPHIC SECTION

Consists of original aerial survey maps,
correspondence, memoranda and other documentation
for use in implementation of various construction
programs.
Arr. by subject.
Acc. 57-A-329, Bxs. 25-26

32. Maps 1 cu. ft.
Arr. geographically.
Acc. 62-A-209, Bx. 102

FINANCE AND PROGRAM DIVISION
REPORTS SECTION

Progress reports, weekly, monthly, etc.
originating in this branch. Includes some
AMAG reports. (American Mission for aid to
Greece).
Arr. by title of report and chronologically
thereunder.
Acc. 57-A-242, Bxs. 20-25
INFORMATION DIVISION
34. Labor Information Files 1948-1953 6 cuu. ft.  
Translats and clippings of all labor items.  
Arr. by subject.  
Acc. 59-A-715, Bxs. 132-137
35. Specialist File 1948-1953 7 cu. ft.  
Correspondence and reports.  
Arr. by subject Acc. 59-A-715, Bxs. 53-58 and 118

LEGAL DIVISION
Consists of correspondence monthly progress  
reports and programming documents.  
Arr. by subject.  
Acc. 59-A-715, Bxs. 66-68

ICELAND
Copies of program files of initial foreign  
aid program in Iceland.  
Arr. chronologically.  
Acc. 56-A-20, Bx. 7

IRAN

EXECUTIVE OFFICE
COMMUNICATION AND RECORDS
Inter-Mission cables and airgrams not duplicated  
in the subject files.  
Arr. chronologically.  
Acc. 61-A-259, Bx. 36

ITALY

OVERSEAS TERRITORIES DIVISION
Correspondence, cables, airgrams, minutes  
of meetings contract drawings and specification,  
pertaining top Meric-Evros River Project.  
File includes documentation on negotiation  
between U.S. and Turkish and Greek governments.  
Folders arr. by date and subject.  
Acc. 57-A-639, Bx. 33 (partial box)
40. U.S. Foreign Aid Mission File (AUSA)
Correspondence, cables, airgrams, field investigations, project case folders, reports and other general program information on all activities and expenditures of the AUSA Mission to Italy.
Arr. by subject project.
Acc. 57-A-638, Bxs. 19-21

Correspondence, crop surveys, instructions and proposals, summary reports, statistics and general agricultural and public relations information.
arr. by subject.
Acc. 58-A-754, Bxs. 13-14

42. Agriculture Chemicals File 1953-1955 2 cu. ft.
Cables, airgrams, correspondence, firm request, procurement authorizations and reports dealing with fertilizers, fumigation, plant operations, agricultural education and extension service.
arr. by subject.
Acc. 58-A-754, Bx. 15-16

Correspondence, applications, authorizations for imports, welfare allocations letters program approvals and proposals, voluntary agencies
Arr. by project number.
Acc. 58-A-754, Bxs. 9-12
OFFICE OF THE CONTROLLER
PROPERTY ACCOUNTABILITY

44. **Availability Notices** 1952-1956 20 cu. ft.
Notices on goods received for all program activities, donated aid supplies, saleable goods, etc.
Arr. chronologically.
Acc. 58-A-754, Bxs. 23-42

LIBERIA

COMMUNICATIONS AND RECORDS SECTION

45. **Cable and Airgram Chronological Files**
1948-1956 18 cu. ft.
Copies of cables of airgrams received and sent and not duplicated in the mission central files.
Arr. chronologically.
Acc. 59-A-1405, Bxs. 26-43

NETHERLANDS

46. **Strategic Materials Subject File**
1948-1953 4 cu. ft.
Arr. by subject.
Acc. 56-A-406, Bxs. 16-19

PANAMA

PROGRAM OFFICE

47. **Activity Reports File** 1951-1956 2 cu. ft.
Monthly reports, monthly summary and quarterly activity reports on program operation.
Arr. by type of report and chronologically thereunder.
Acc. 58-A-457, Bxs. 4-5

INFORMATION OFFICE

Photographs on Mission technical assistance activities.
Arr. by event.
Acc. 58-A-457, Bxs. 9

PERU

49. **General File** 1943-1957 14 cu. ft.
Correspondence, cables, airgrams, reports and other related administrative, program and project information.
Arr. by subject.
Acc. 61-A-259, Bxs. 11-24
PORTUGAL

OFFICE OF THE DIRECTOR

Correspondence, cables, airgrams and reproduced materials of former Mission Chief.
Arr. by subject.
Acc. 57-A-139, Bxs. 23-24

OFFICE OF THE INFORMATION OFFICER

Case files on events requiring Information Section coverage, including glossy prints and other photographs of events.
Arr. by subject.
Acc. 57-A-139, Bx. 26

ADMINISTRATIVE OFFICE

52. NATO and OEEC DOCUMENTS 1950-1956 1 cu. ft.
Arr. by subject.
Acc. 57-A-139, Bx. 24

TURKEY

TURKEY ASSISTANCE DIVISION

Consists of conference agenda, speeches, meetings, press comments and reports.
Arr. chronologically.
Acc. 57-A-812, Bxs. 36-38 (partial box)

UNITED KINGDOM

OVERSEAS TERRITORIES DIVISION

All types of material on the overseas territories program.
Arr. by subject
Acc. 57-A-75, Bxs. 30-31

OFFICE OF PRODUCTION AND SUPPLY

Arr. by subject.
Acc. 56-A-241, Bxs. 40-46

Arr. by subject.
Acc. 56-A-241, Bxs. 33-40
YUGOSLAVIA

CENTRAL FILES

57. Special Reports Files 1952-1954 1 cu. ft.
Studies, reports, statistics
and charts re Yugoslavia's economy.
Arr. by subject.
Acc. 60-A-148, Bx. 2

Reports, memoranda and correspondence
on Yugoslavia economy and the food crisis.
Arr. by subject
Acc. 60-A-148, Bx. 3

59. Military Program and Defense Production File
1952-1959 3 cu. ft.
Messengers, reports and printed material on
Facilities Assistance Programs (Spare Parts),
Defense Supports Programs, Off Shore Procurements,
Mutual Defense Assistance Programs, effectiveness of forces economic
and industrial data, etc.
Arr. by subject.
Acc. 62-A-209, Bxs. 198-200