

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-288-96-1
1 FROM (Agency or establishment) National Endowment for the Arts		DATE RECEIVED	3-12-96
2. MAJOR SUBDIVISION Public Affairs		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Murray R. Welsh	202-682-5401	3-27-96	John W. Paul

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
3/12/96	Murray R. Welsh <i>Murray R. Welsh</i>	Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>Endowment Publications</p> <p>Record copy of each Endowment publication including the Annual Report, Guide to Programs, Artifacts, and individual program guidelines.</p> <p>Permanent. Transfer to the National Archives in 3 <del>1 year</del> after publication. year blocks when most recent publication in block is one year old.</p> <p>annual volume: 3 to 6 inches of publications</p>	NC1-288-82-1 item 38	

APR - 2 1996 Copy to: Agency, NIA  
NNT