
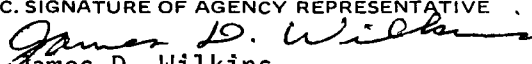
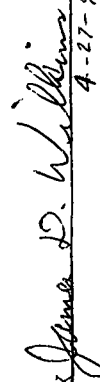
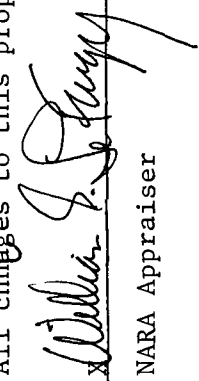


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-307-89-1	DATE RECEIVED 9/8/89
1 FROM (Agency or establishment) National Science Foundation		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Don Wilkins			
6 CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES 	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence. is attached, or is unnecessary

B DATE 8/25/89	C. SIGNATURE OF AGENCY REPRESENTATIVE  James D. Wilkins	D TITLE Property & Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>CONGRESSIONAL CORRESPONDENCE RECORDS</u></p> <p>Correspondence from the Congress with replies from NSF and reference file to incoming correspondence from the Congress.</p> <p>Congressional Correspondence File.</p> <p>Correspondence from Members of Congress and from Congressional staff members with replies from the appropriate NSF directorate. Arranged appropriately by directorate by calendar year, 1988 -. Total volume: 12 cubic feet.</p> <p>Disposition: cut off annually and send to WNRC. Destroy when 10 years old.</p>	<p>All changes to this proposed schedule have been approved by</p> <p> James D. Wilkins 4-27-90 Agency Representative</p>	<p> NARA Appraiser</p>

Copy sent to agency, NN-W, NN-T 5/10/90

STANDARD FORM 115
(continuation page 2 of 2)

ITEM NO. -----	DESCRIPTION OF ITEM -----	NARA ACTION -----
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2. Congressional Correspondence Routing Sheet File. Reference card file to incoming correspondence from Members of Congress and from Congressional staff members. Indicates the directorate to which the correspondence was referred. Arranged alphabetically by member's name by calendar year. 1988 -. Total Volume: less than 1 cubic foot.

Disposition: cut off annually and send to WNRC.
Destroy when 10 years old