TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U. S. Atomic Energy Commission

2. MAJOR SUBDIVISION
   AEC Offices and Cost-type Contractors

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Loren Rademacher

5. TEL. EXT.
   119-4151

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ pages) are not now needed for the business of this agency or will not be needed after the retention periods specified.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM</th>
<th>9. SAMPLE OR JOB NO.</th>
<th>10. ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Revenue producing contracts with foreign and domestic customers, including documentation of the negotiations, administration, payment, and delivery of goods and services for (1) The sale of nuclear products including source, by-product, special nuclear materials, and heavy water; (2) toll enrichment services; and (3) chemical processing of irradiated fuel.</td>
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<td></td>
<td>6 years after receipt of final payment</td>
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<td>2.</td>
<td>&quot;Transfer of Material&quot; records documenting the &quot;without charge&quot; transfer of material in quantities suitable for research purposes only.</td>
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<td>6 years after transfer Completed</td>
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<td>3.</td>
<td>Lease agreements documenting the leasing of nuclear materials and heavy water to foreign and domestic customers.</td>
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<td>6 years after termination of the lease</td>
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Chief, Records Management Branch
Office of the AGM, Controller

J. F. Gorman
(Signature of Agency Representative)

(Date)

7/19

9/26/74

STANDARD FORM 115
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FPMR (41 CFR) 101-11.4
115-105