INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-328-85-01

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This one-item schedule is superseded in full. Item 1 is superseded by N1-328-10-1 items 2.1 and 2.5.

Date Reported: 9/22/2021
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   National Capital Planning Commission
2. MAJOR SUBDIVISION
   Carto/Graphic Division
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Francis H. Deter, Jr.
5. TELEPHONE EXT. 724-0211

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of __1__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: □ is attached; or □ is unnecessary.

B. DATE 4/8/86

C. SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

D. TITLE NCPC Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   1. Cartographic records which reflect the Commission's activity as planning coordinator for Federal development in the National Capital Region. These records are a continuation of those described in entry 23 of the Record Group 328 inventory (1977). Each map or drawing bears a reference to related minutes of specific Commission meetings.

   Arranged according to the NCPC map file system which is based upon geographic area, subject, and sequence. The volume maintained in NCPC offices is approximately 180 cubic feet; about 65 cubic feet will be transferred to WNRC. The annual accumulation is estimated at 16 cubic feet.

   PERMANENT. Cutoff at close of calendar or fiscal year and transfer to WNRC. Offer to NARA in five year blocks when ten years old.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)