

Request for Records Disposition Authority

Records Schedule Number DAA-0339-2017-0001
Schedule Status Modified Approved Version

Agency or Establishment Federal Election Commission
Record Group / Scheduling Group Records of the Federal Election Commission
Records Schedule applies to Department-wide
Schedule Subject Federal Campaign Finance Reports
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0339-2017-0001

Sequence Number

1	Federal Campaign Finance Reports Disposition Authority Number: DAA-0339-2017-0001-0001
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Records Schedule Items

Sequence Number	
1	<p>Federal Campaign Finance Reports</p> <p>Disposition Authority Number DAA-0339-2017-0001-0001</p> <p>Reports, statements, other documents and material submitted by (and Requests for Additional Information) sent to candidates for Federal office, political committees, and other persons or entities submitting reports to the FEC under 52 U.S.C § 30101 - 30146. This item includes the document and retrieval aids, such as indexes. The records are maintained in alphabetical sequence by entity type, with House and Senate filers alphabetized by State additionally.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1-339-84-1 / 5/b/2 NC1-339-84-1 / 5/b/4 NC1-339-84-1 / 6/b/2 NC1-339-84-1 / 6/b/4</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff in two-year increments at end of election cycle.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff</p> <p>Additional Information</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1977 To 2015</p> <p>How frequently will your agency transfer these records to the National Archives? Every 2 Years</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/19/2017	Certify	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/18/2017	Return for Revision	Andrea Shahmohammadi	Appraisal Archivist	National Archives and Records Administration - Electronic and Special Media Records Services Division
10/24/2017	Submit For Certification	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/24/2017	Certify	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/27/2017	Submit for Concurrence	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/27/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/27/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/30/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist