

Request for Records Disposition Authority

Records Schedule Number **DAA-0339-2017-0001**
Schedule Status **Approved**

Agency or Establishment **Federal Election Commission**
Record Group / Scheduling Group **Records of the Federal Election Commission**
Records Schedule applies to **Department-wide**
Schedule Subject **Federal Campaign Finance Reports**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0339-2017-0001

Sequence Number	
1	Federal Campaign Finance Reports Disposition Authority Number: DAA-0339-2017-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="371 417 862 449">Federal Campaign Finance Reports</p> <p data-bbox="371 470 1149 502">Disposition Authority Number DAA-0339-2017-0001-0001</p> <p data-bbox="371 523 1479 740">Reports, statements, other documents and material submitted by (and Requests for Additional Information) sent to candidates for Federal office, political committees, and other persons or entities submitting reports to the FEC under 52 U.S.C § 30101 - 30146. This item includes the document and retrieval aids, such as indexes. The records are maintained in alphabetical sequence by entity type, with House and Senate filers alphabetized by State additionally.</p> <p data-bbox="371 761 927 793">Final Disposition Permanent</p> <p data-bbox="371 815 862 846">Item Status Active</p> <p data-bbox="371 868 829 900">Is this item media neutral? Yes</p> <p data-bbox="371 921 813 1038">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="371 1059 1073 1278">GRS or Superseded Authority Citation NCC-339-84-1 / 5/b/1 NCC-339-84-1 / 5/b/2 NCC-339-84-1 / 5/b/4 NCC-339-84-1 / 6/b/1 NCC-339-84-1 / 6/b/2 NCC-339-84-1 / 6/b/4</p> <p data-bbox="371 1315 678 1347">Disposition Instruction</p> <p data-bbox="371 1368 1511 1400">Cutoff Instruction Cutoff in two-year increments at end of election cycle.</p> <p data-bbox="371 1421 1446 1495">Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff</p> <p data-bbox="371 1534 678 1566">Additional Information</p> <p data-bbox="371 1587 1052 1683">What will be the date span of the initial transfer of records to the National Archives? From 1977 To 2015</p> <p data-bbox="371 1704 976 1789">How frequently will your agency transfer these records to the National Archives? Every 2 Years</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/19/2017	Certify	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/18/2017	Return for Revision	Andrea Shahmohammadi	Appraisal Archivist	National Archives and Records Administration - Electronic and Special Media Records Services Division
10/24/2017	Submit For Certification	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/24/2017	Certify	Dayna Brown	Commission Secretary and Records Officer	N/A - N/A
10/27/2017	Submit for Concurrence	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/27/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/27/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/30/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist