

[Handwritten signature]

could be
received to Mrs. [redacted]
of them in [redacted] the original approval
val & concurrence signatures of
agency heads. As well as [redacted] no
formal action on the [redacted] the
volume of the material is consi-
derable, I see no need to retain
(make and retain) copies for our

Mrs. Margaret Gray
Records Management Officer
Government of the District of Columbia
Department of General Services
613 G Street, NW, Room 1117
Washington, DC 20001

Dear Mrs. Gray:

At your request, and in accordance with our recent telephone conversation, we have withdrawn and returned to you under separate cover the records disposition schedules submitted for our review under the reimbursable agreement for storing and servicing District of Columbia Government records at the Washington National Records Center (WNRC) and the National Personnel Records Center (NPRC). These schedules comprise the following:

- 1. Metropolitan Police Department (Schedule #2J, 2nd Edition, 4th Amendment)
- 2. Metropolitan Police Department (Schedule #2K)
- 3. District of Columbia General Hospital (Schedule #42)
- 4. Public Employee Relations Board (Schedule #37)
- 5. Department of Environmental Services (Schedule #3, 2nd Edition)
- 6. Recorder of Deeds (Schedule #21B, 2nd Edition)
- 7. Board of Elections and Ethics (Schedule #35, Amendment 1)
- 8. Metropolitan Police Department (Schedule #2K, Amendment 1)

In the future, District agencies may implement records schedules on receipt of formal approval of the D.C. Government. Your office should continue to furnish WNRC with copies of the approved schedules, and the D.C. Government should continue to adhere to the records storage procedures set forth under Section II of Attachment 1 to the NARS-D.C. Government agreement, including the proviso that all D.C. Government records considered for transfer to WNRC must be covered by a schedule providing for their disposition.

We appreciate your cooperation in this matter.

Sincerely,

(Signed) Linda N. Brown

LINDA N. BROWN
Acting Assistant Archivist
for Federal Records Centers

[Handwritten signature]
11/24/82

OFFICIAL FILE:NC CONCURRENCE: NNF concurs 11/24/82 (NNF)
DAY FILE:NC CONCURRENCE: (NN)
NCI-351-81-1 to -5 and 82-1 to -3
NCW
HWOLFINGER:pla:11/24/82 #w, 11/24/82 JK 11/24/82

Closed out as withdrawn 11-30-82:cm