

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Federal Maritime Commission

2 MAJOR SUBDIVISION
Bureau of Ocean Commerce Regulation

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
M. Louise Butler

5 TEL EXT
(202)523-5326

LEAVE BLANK	
JOB NO NCI-358-81-1	
DATE RECEIVED October 10, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
10-15-80 Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal
- B** Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
10/2/80	<i>Ronald J. Murphy</i>	Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	Conference Tariffs (Foreign Commerce) contain freight tariffs, amendments, supplements, and other documents submitted by conferences in accordance with Section 18(b) (3), Shipping Act, 1916, as amended. (a) <u>Microfilm</u> - Documents will be filmed in duplicate. (1) <u>Silver original</u> - Retain in locked file cabinet for security storage purposes for 20 years from date of tariff cancellation. Then destroy. (2) <u>Diazo duplicate</u> - Retain as reference copy in Tariff Control Center for 20 years after date of tariff cancellation. Then destroy. (b) <u>Original Tariffs</u> - destroy in agency after inspection of microfilm for adequacy of reproduction and coverage.	173/321/22	

*Closed Out: 10-20-80: R.T.J.
Copy sent to Agency*

9 items