INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-362-93-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The schedule provides for one-time permanent disposition. All records covered by this schedule have been transferred.

Date Reported: 2/24/2021
REQUEST FOR RECORD DISPOSITION AUTHORITY

(See instructions on reverse)

To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

ACTION

2 MAJOR SUBDIVISION

Volunteers in Service to America

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Evelyn D. Grimes

5. TELEPHONE

202/606-5246

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE

2/1/93

SIGNATURE OF AGENCY REPRESENTATIVE

Evelyn D. Grimes

TITLE

Records Officer

7. ITEM NO

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

Training Program Records, 1965-1971

13 cu.ft. Arranged alphabetically by name of organization or facility. WNRC Accessions 72A-5003, 72A-5004.

Training project files relating to the establishment and operation of training programs for the Volunteers in Service to America (VISTA). Among the documents included in each project are a copy of the project contract; program description documents; syllabuses; a booklet containing photographs and biographies of each trainee; interoffice memorandums concerning the training program; a budget document which outlines the various costs of the project; correspondence of VISTA officials with training representatives; and evaluation reports.

Disposition. PERMANENT. Transfer immediately to the National Archives upon approval of this schedule.

July 1, 1995.

Copy sent to agency with letter, 3-1-1993

NSN 7540-00-334-4064

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)

Prescribed by NARA
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