

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)
 ACTION

2 MAJOR SUBDIVISION
 OFFICE OF MANAGEMENT & BUDGET

3 MINOR SUBDIVISION
 ADMINISTRATIVE & MANAGEMENT SERVICES

4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE
 EVELYN D. GRIMES 606-5246

LEAVE BLANK (NARA use only)

JOB NUMBER
 N1-362-94-2

DATE RECEIVED
 10/8/93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE ARCHIVIST OF THE UNITED STATES
 7-15-94 *Judy Huskama-Ritter*

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE

10/1/93 *Evelyn D. Grimes* *Records Officer*

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See Attached Sheet		

Copies sent to Agency, NAW, NST @ 7/27/94

1. Accessibility Self-Evaluation Reports (Grantees)

These are self-evaluation reports conducted by grantees identifying areas of compliance/non-compliance with Section 504 of the Rehabilitation Act of 1973, as amended.

Disposition: Temporary. Hold 3 years and destroy.

Superseded Citation: Hold 3 years and destroy.

2. Department of Justice Implementation Plans

Annual reports/plans to the Department of Justice on implementation of agency's civil rights compliance program for grantees and for federally conducted programs re: disability. Includes report on complaints filed by volunteers, employees, or grantees, and other beneficiaries of the grantees, and other beneficiaries of the grantees' program and activities.

Disposition: Temporary. Destroy 3 years after report/plan expires.

3. Health & Human Services Annual Reports

Annual reports to HHS on implementation of nondiscrimination by grantees based on age. Includes reports on complaints, based on age, filed by volunteers, employees of grantees, and other beneficiaries of the grantees' program and activities.

Disposition: Destroy after 3 years.