

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED 15 FEB 1978	JOB NO.
DATE APPROVED NC 1 302 78	3

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

ACTION

2. MAJOR SUBDIVISION

Administration & Finance

3. MINOR SUBDIVISION

Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER

Joe Manno or Marilyn Taylor

5. TEL. EXT.

254-8103

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3505a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

MAR 22 1978

Date: *James E. O'Neill*  
 Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

2/3/78  
 (Date)

*John F. Nolan*  
 John F. Nolan, Director, Administrative Services Division

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Peace Corps Volunteer Psychiatric Records</p> <p>These are psychiatric records created on applicants for whom the Medical Screening and Services Branch need a clearance determination because of the medical/psychiatric history of the applicant.</p> <p>The file contains pages 1 and 3 of the application, yellow copy page of ACTION Form PC-693, <u>Incoming International Cable - Medical Review</u>, indicating action taken, copy of letter sent to applicant with specific request, letter or documents submitted by attending professional Medical Review Board form, ACTION Form PC-732, <u>Medical Review of Report of Medical Examinations</u> and a second copy of ACTION Form PC-693 indicating action taken. The files are maintained alphabetically by applicant name by calendar year.</p> <p><i>Transfer To an FRC is not authorized.*</i></p> <p>a. Medical Screening will destroy files of nonselected applicants five years after nonselection.</p> <p>b. Medical Screening will destroy files of trainees five years after termination.</p> <p>c. Medical Screening will destroy files of volunteers five years after termination.</p>		

*[Change authorized by M. Taylor, CSR 3/15/78]*

*1 item*

*Sent to comm. NIA/VA AT 3/23/78*