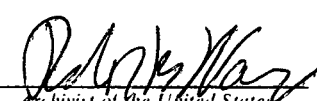


REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCI-362-83-1
DATE RECEIVED	10-1-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	 Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Peace Corps

2. MAJOR SUBDIVISION
Office of Management

3. MINOR SUBDIVISION
Administrative Services Office

4. NAME OF PERSON WITH WHOM TO CONFER
Genoa Godbey

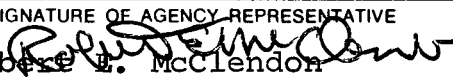
5. TEL. EXT.
254-6020

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 8/19/82	D. SIGNATURE OF AGENCY REPRESENTATIVE  Robert L. McClendon	E. TITLE Director, Administrative Services
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>This changes Retention Schedule NC 362-76-1, Item 2 to read:</p> <p>For volunteers entering service after 1/1/82* This alphabetic folder contains the official documentation of the Peace Corps Volunteer's employment history ^(excluding application records). Each file includes notices of personnel actions, results of the National Agency Check, oath of office, description of service, designation of beneficiary, cables, final payment documents and miscellaneous forms and correspondence pertaining to the Volunteer's service.</p> <p>a. The Peace Corps Volunteer Payroll/Personnel Records Office retires these files to the Federal Records Center (FRC) one year after the trainee termination date or Volunteer completion of service date. FRC will hold six years and destroy.</p> <p>b. All other copies are destroyed one year after</p>	<p>NCI-362-76-1, Item 2a</p> <p>NCB62-76-1-Item 2b</p>	<p>2 items</p>

115-107 * For records created before 1/1/82, use NC-362-76-1, Item 2

to agency, 10/14/82, by RTB

Closed out: 10-19-82: cm

Copies to NARS (NCI)

MDC Sheet Not Required (ATCFR) 101-11.4

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
GSA (ATCFR) 101-11.4

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>the trainee termination date or Volunteer completion of service date.</p> <p>This change is made to delete the inclusion of the Volunteer application folder. The applicant files are covered by a separate retention schedule (NCI-36a-8a-2).</p>		