INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-362-83-03

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded entirely by NC1-362-85-02.

Date Reported: 1/17/2020
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Peace Corps

2. MAJOR SUBDIVISION
Associate Director for Management

3. MINOR SUBDIVISION
Office of Administrative Services

4. NAME OF PERSON WITH WHOM TO CONFER
Gary Palmquist, Director
for Compliance

5. TEL. EXT
254-8320

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
8/26/83

D. SIGNATURE OF AGENCY REPRESENTATIVE
[Signature]

E. TITLE
Chief, Paperwork and Records Management Branch, M/AS/G P 314

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Internal Audit Case Files - Numerically arranged case files containing correspondence, reports, statistics, maps, and background notes regarding offices, contractor, and special programs which had been the recipient of an internal audit.</td>
<td>Superseded NC 174/189, Item 7b, For Peace Corps only, ACTION continues to use NC 174/189, Item 7b,</td>
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<td></td>
<td>a. Official file copies of the Internal Audits will be held until no longer needed and then retired to FRC. Permanent. (Offer to National Archives for 10 years after retirement.) Arr. numerically. Ca. 1/4 cu ft/yr.</td>
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<tr>
<td></td>
<td>b. Audit workpapers, rough draft reports and other substantiating papers contained in the official workpaper files of the Office of Compliance will be held until the next appropriate audit or for 3 years (whichever comes first), and used in the new workpapers or destroyed in agency. Transfer to FRC not authorized.</td>
<td></td>
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STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4