REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Equal Employment Opportunity Commission

2. MAJOR SUBDIVISION
   Administrative Management Services

3. MINOR SUBDIVISION
   Information Resource Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Gayle Lowe

5. TEL EXT
   634-6983

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   □ A Request for immediate disposal.
   X B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   1/28/83

D. SIGNATURE OF AGENCY REPRESENTATIVE
   Thomas Goggin, Director
   Information Resource Management Division

7. ITEM NO

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)
   14(3)
       Amendment by addition to EEOC Records Control Schedule, Item 14.C.

   □ EEO Affirmative Action Program Reports
      by geo. aggregate and by name of Agency
      (Arranged geographically and by name of Agency)
      Reports of on-site reviews conducted by the EEOC of Agency Affirmative Action Programs and correspondence relating thereto.

      (a) Record Copy. (Program Office) 6-10 Yrs.
          Break files annually. Destroy when five
          (5) years old.

      (b) All Other Copies.
          Destroy when one (1) year old.

9. SAMPLE OR JOB NO

10. ACTION TAKEN

   2 Items

 LEAVE BLANK

JOE NO
NCl-403-83-1

DATE RECEIVED
2-1-83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

Date
3-29-83

Director of the United States

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11 4