

Request for Records Disposition Authority

Records Schedule Number **DAA-0412-2013-0002**

Schedule Status **Returned Without Action**

Agency or Establishment **Environmental Protection Agency**

Record Group / Scheduling Group **Records of the Environmental Protection Agency**

Records Schedule applies to **Major Subdivision**

Major Subdivision **Environmental Information**

Schedule Subject **TRI Processing System (TRIPS)**

Internal agency concurrences will
be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

Outline of Records Schedule Items for DAA-0412-2013-0002

Sequence Number	
1	TRI Processing System (TRIPS)
1 1	Input - Paper submissions
	Disposition Authority Number DAA-0412-2013-0002-0001

Records Schedule Items

Sequence Number		
1	TRI Processing System (TRIPS)	
1 1	Input - Paper submissions	
	Disposition Authority Number	DAA-0412-2013-0002-0001
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	No
	Explanation of limitation	Covers only paper submissions
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	Manual Citation	Manual Title
	EPA 153, item b	
	GRS or Superseded Authority Citation	N1-412-10-1b
	Disposition Instruction	
	Cutoff Instruction	Close after information is entered into the electronic system and verified.
	Retention Period	Destroy after file closure
	Additional Information	
	GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
01/07/2013	Certify	John Ellis	Agency Records Officer	Office of Environmental Information - Office of Information Collection
01/23/2013	Return Without Action	Henry Wolfinger	Appraiser	National Archives and Records Administration - Records Management Services