

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-02-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-412-07-050.

Date Reported: 08/31/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Environmental Protection Agency	
2. MAJOR SUBDIVISION Office of Prevention, Pesticides, and Toxic Substances	
3. MINOR SUBDIVISION Office of Pesticide Programs	
4. NAME OF PERSON WITH WHOM TO CONFER Chris O'Donnell	5. TELEPHONE 202-260-1324

LEAVE BLANK (NARA use only)	
JOB NUMBER <i>71-412-02-4</i>	
DATE RECEIVED <i>2-22-2002</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE <i>7-3-03</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>2/8/2002</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Chris O'Donnell</i>	TITLE Agency Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached U.S. EPA 350 - Export Notices of Unregistered Pesticides		
<i>cc NWML, NWCT Agency</i>			

U.S. EPA RECORDS SCHEDULE 350**DRAFT: 3/12/03****SERIES TITLE:**

Export Notices of Unregistered Pesticides

PROGRAM:

Pesticides

EPA SERIES NO:

350

AGENCY FILE CODE:

PEST 350

NARA DISPOSAL AUTHORITY:

N1-412-02-4

APPLICABILITY:

Headquarters

DESCRIPTION:

Contains Foreign Purchaser Acknowledgment Statements (FPAS) The statements are from exporters of unregistered pesticides with signed statements from foreign purchasers acknowledging that the pesticide is not registered for use in the United States Also contains annual summary documents from exporters and Agency export notice logs

DISPOSITION INFORMATION:**a. Record copy**

Disposable

Break file annually Keep inactive materials in office 1 year after file break, then retire to FRC Destroy 3 years after file break

b. Electronic copies created with word processing and electronic mail applications

Disposable

Delete when record copy is generated

ARRANGEMENT:

Arrangement varies

TYPE OF RECORDS:

Case files

SPECIFIC RESTRICTIONS:

Confidential business information

MEDIUM:

Paper, electronic

FUNCTIONS SUPPORTED:

Program operations

SPECIFIC LEGAL REQUIREMENTS:

Federal Insecticide, Fungicide, and Rodenticide Act, 7 U S C 1360 Sec 17(a)

40 CFR 168 Subpart D

REASONS FOR DISPOSITION:

This item covers a special headquarters function of administering the FIFRA pesticide export policy. The 3 year retention is based on the program's estimate of the useful life of the records.

AGENCY-WIDE GUIDANCE:

This item applies to pesticide export records held in the headquarters Office of Pesticide Programs, Field and External Affairs Division, who is responsible for retiring the records to the FRC.

PROGRAM OFFICE GUIDANCE/ DESCRIPTIVE INFORMATION:

Contains export notices, summaries, and logs.

CONTROLLING UNIT:

Unit:

Office of Prevention, Pesticides, and Toxic Substances

Location:

Crystal Mall 2

Inclusive Dates:

1992-present

Volume on Hand (feet):

6 lin ft

Annual Accumulation (feet or inches):

3 lin ft

CONTACT POINT:

Contact:

Cathleen Barnes

Mail Code:

7506C

Telephone:

703-305-7101

Office:

Field and External Affairs Division

RELATED ITEMS:

PREVIOUSLY APPROVED BY NARA SCHEDULE NOS:

Approval Date EPA:

2/8/02

Approval Date NARA:

Entry Date:
12/18/96

Last Modified:
3/12/03