

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) Environmental Protection Agency	
2. MAJOR SUBDIVISION Office of Prevention, Pesticides, and Toxic Substances	
3. MINOR SUBDIVISION Office of Pesticide Programs	
4. NAME OF PERSON WITH WHOM TO CONFER Chris O'Donnell	5. TELEPHONE 202-260-1324

LEAVE BLANK (NARA use only)	
JOB NUMBER <i>71-412-02-6</i>	
DATE RECEIVED <i>2-22-2002</i>	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE <i>6-25-02</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
2/8/2002	Chris O'Donnell <i>Chris O'Donnell</i>	Agency Records Officer

7. ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached U.S. EPA 323 - Child - Resistant Packaging (CRP) Files		
<i>cc: Agency, NWMD, NWML</i>			

DRAFT OF 11/26/01

U.S. EPA RECORDS SCHEDULE

SERIES TITLE: Child-Resistant Packaging (CRP) Files

PROGRAM: Pesticides

EPA SERIES NO: 323

AGENCY FILE CODE: PEST 323

NARA DISPOSAL AUTHORITY: Pending
(Use this number to retire records to the FRC)

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APPLICABILITY: Headquarters

IDENTIFYING INFORMATION:

DESCRIPTION: Records consist of:

- a. Record copy of registrant, packaging manufacturers, testing organizations, requests for information on CRP testing and responses; Federal or state requests for packaging/CRP status reviews of products and responses; copies of Federal Register Notices and policy notices, packaging manufacturer, registrant exemption requests from CRP regulations and responses; reviews, reports, etc. connected with the implementation of the regulations and provisions of Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) and the Poison Prevention Packaging Act (PPPA) as they apply to CRP. Packages (information and CRP) connected with all of the above.
- b. Electronic versions created with electronic mail and word processing systems.

ARRANGEMENT: Arrangement varies.

TYPE OF RECORDS:

Case files

SPECIFIC RESTRICTIONS:

Confidential Business Information

MEDIUM:

Paper, electronic

VITAL RECORD:

No

FUNCTIONS SUPPORTED:

Product registration and enforcement

SPECIFIC LEGAL REQUIREMENTS:

Federal Insecticide, Fungicide, and Rodenticide Act, 7 U.S.C. 136w §25(c)(3)
Poison Prevention Packaging Act, 15 U.S.C. 1471 et seq.
40 CFR 157

EPA SERIES NO. 323

DISPOSITION INFORMATION:

FINAL DISPOSITION:

Disposable

TRANSFER TO FRC PERMITTED:

No

FILE BREAK INSTRUCTIONS:

a. Break file when information, packaging, status, exemption requests complete or regulatory development/implementation is published in the Federal Register.

b. Break file when no longer needed.

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DISPOSITION INSTRUCTIONS:

a. Keep in office 5 years, then destroy.

b. Delete when record copy is generated.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: Retention has been changed from 15 to 5 years. The original 15-year retention was based on the 12-year development period for the regulations under 16 CFR Part 1700 which were changed pursuant to 60 FR p37710, July 21, 1995, with an effective date of January 21, 1998. This regulatory change requires that CRP meet a new standard of senior adult use effectiveness (SAUE) and the data for younger adult use effectiveness is no longer relevant. Consequently, data before 1998 is of no value. New data complying with the SAUE may have started coming in around October 1997, but the majority of registrants waited until the deadline of January 21, 1998. Experience with packaging data suggests that it changes every 3-5 years. CRP developed in 1997 is undergoing modification and retesting in 1999 and EPA CRP exemptions do not exceed 5 years because of the changing marketplace.

AGENCY-WIDE GUIDANCE: This information may complement registration activities and registration jackets, but is generally not available in other Agency files. Pesticides Registration Documents are scheduled as EPA 315.

As required by 36 CFR 1228.58, records with special restrictions such as confidential business information (CBI) must be shredded or otherwise definitively destroyed with witnessed disposal for records destroyed by contractors.

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT:

Name: Office of Pesticide Programs

Location: Crystal Mall 2

Inclusive Dates: 1981-1995

Volume on Hand (Feet):

Annual Accumulation: 3-6 ft.
(feet or inches)

CONTACT POINT:

Name: Rosalind Gross

Mail Code: 7505C

Telephone: 703-305-7368

Office: Technical Review Branch

Room: 262

CONTROL INFORMATION:

EPA SERIES NO. 323

RELATED ITEMS: EPA 315

PREVIOUSLY APPROVED BY
NARA SCHEDULE NOS:

Approval Date EPA	Approval Date NARA	Entry Date	Last Modified
		10/6/94	11/26/01

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