

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) Environmental Protection Agency	
2. MAJOR SUBDIVISION Office of Air and Radiation	
3 MINOR SUBDIVISION Certification and Compliance Division	
4. NAME OF PERSON WITH WHOM TO CONFER Chris O'Donnell	5 TELEPHONE 202-260-1324

LEAVE BLANK (NARA use only)	
JOB NUMBER <i>71-412-02-8</i>	
DATE RECEIVED <i>2-22-2003</i>	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE <i>10-4-02</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
2/08/2002	Chris O'Donnell <i>Chris O'Donnell</i>	Agency Records Officer

7. ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached U.S. EPA 485 - Certification and Fuel Economy Information System (CFEIS)		
<i>all Agency RR</i>			

EPA Records Schedule 485

Status: Final, 06/30/2008

Title: Certification and Fuel Economy Information System (CFEIS)

Program: Air

Applicability: National Vehicle and Fuel Emissions Laboratory (NVFEL)

Function: 108-025-01-01-02 - Manage Mobile Air Pollution Sources

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- N1-412-02-8

Description:

The Certification and Fuel Economy Information System (CFEIS) is a relational database management system for processing vehicle emission and fuel economy information. This information, gathered from automobile manufacturers, testing laboratories, and EPA analysts, is used to determine if a particular car or truck is in compliance with federal regulations so EPA can certify it for sale in the United States. CFEIS supports light duty vehicle and truck emissions and fuel economy requirements as detailed in the Clean Air Act (CAA) and the Energy Policy Conservation Act (EPCA). CFEIS was built to replace an older mainframe-based system with a newer, more flexible and accessible system. The legacy system's processes were re-examined for improvements in efficiency and outcome, building a new relational data model from the ground up.

Disposition Instructions:

Item a: Electronic software system

The Office of Air and Radiation, Office of Transportation and Air Quality, Compliance and Innovative Strategies Division is responsible for the disposition of this item.

- **Disposable**
- Destroy when no longer needed to ensure access to, and use of, the electronic records throughout the authorized retention period.

Item b: Input

- **Disposable**
- Follow instructions for EPA 171.

Item c: Electronic data

The Office of Air and Radiation, Office of Transportation and Air Quality, Compliance and Innovative Strategies Division is responsible for the disposition of this item.

- **Permanent**
- Close at end of the model year cycle.
- Transfer data in an annual snapshot to the National Archives, as specified in 36 CFR 1228.270 or standards applicable at the time.

Item d: Output and reports

- **Varies**
- File with related records and follow instructions for the related records.

Item e: System documentation

The Office of Air and Radiation, Office of Transportation and Air Quality, Compliance and Innovative Strategies Division is responsible for the disposition of this item.

- **Permanent**
- Transfer those records necessary to document how the system captures, manipulates, and outputs data to the National Archives, as specified in 36 CFR 1228.270 or standards applicable at the time. The documentation is transferred with the electronic data (item c). Data is captured in an annual "snapshot."

Guidance:

Records containing copies of the certification and analyses are scheduled as EPA 482 - Certification Records.

Information available to the public on the EPA Internet site at <http://www.epa.gov/oms>.

To assure the protection of confidential business information (CBI) after transfer to the Center for Electronic Records, the transferring EPA office should prepare a memo setting out the statutory restrictions associated with the data. The Archivist and employees of NARA are subject to the same restrictions.

Reasons for Disposition:

The following changes were made in the 06/30/2008 version:

- Revised the description.
- Updated contact information.

The following changes were made in the 04/30/2008 version:

- Revised disposition instructions for items a and b.
- Added applicability to disposition items a, c and e.
- Revised title of disposition item e.

CFEIS data is used to: (1) determine if a particular car or truck is in compliance with federal regulations so EPA can certify it for sale in the United States; and, (2) support the case files maintained under NC1-412-85-14 which was previously approved as permanent. A predecessor system, Light Duty Emission Certification System (NC1-412-81-8/5) was previously approved as temporary, however since the paper records were designated as permanent and submissions will soon be totally electronic, a permanent retention is recommended for the electronic data.

Custodians:

Office of Air and Radiation, Office of Transportation and Air Quality, Compliance and Innovative Strategies Division

- **Contact:** Mary Manners
- **Telephone:** 734-214-4873

Related Schedules:

EPA 171, EPA 482

Previous NARA Disposal Authority:

Entry: 02/02/2000

EPA Approval: 02/08/2002

NARA Approval: 10/04/2002