INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-04-010

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-412-07-056.

Date Reported: 08/31/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
(See Instructions on reverse)		OB NUMBER	1-10
NATIONAL ARCHIVES and RECORDS A	DMINISTRATION (NIR)	MI-4/2-04	+- 10
WASHINGTON, DC 20408		7-20-2004	
1. FROM (Agency or establishment) U. S. Environmental Protection Agency		NOTIFICATION TO AGENCY	
MAJOR SUBDIVISION		· · · · · · · · ·	
Office Enforcement and Compliance Assuran	ice	In accordance with the p U.S.C. 3303a the dispo including amendments, is a	sition request
MINOR SUBDIVISION		for items that may be mark not approved" or "withdraw	(ed "disposition
Office of Federal Activities	,	,	
NAME OF PERSON WITH WHOM TO CONFER		DATE ARCHIVIST OF TH	IE UNITED STÂ
Chris O'Donnell	202-566-1669	2-6-04 And). Can
	· · · · · · · · · · · · · · · · · · ·		
GENCY CERTIFICATION	n this according in matters name	vince to the dismosition of .	ita nacanta
hereby certify that I am authorized to act for d that the records proposed for disposal on	the attached 3 page(s) a	ling to the disposition of the	tts records
d that the records proposed for disposal on this agency or will not be needed after t	he retention periods specified	and that written concur	rence from
e General Accounting Office, under the pr	rovisions of Title 8 of the G	AO Manual for Guidance	of Federal
gencies,			
is not required;	is attached; or	has been reque	ested.
	SENTATIVE TITLE		
1/6/04 Chis D'Brentel			
10101 Cour optimic	Age	ncy Records Officer	
7. TEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION NO.		9. GRS OR	10. ACTIO
		SUPERSEDED	TAKEN (NA
J.		JOB CITATION	USE ONLY
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EPA 131 - Environmental Impact Assessments of			
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This schedule is under development and MAY NOT be used to retire or destroy records. If you have any questions, please contact the <u>Records Help Desk</u>.

EPA Records Schedule 131

Development: 06/16/2004

Title: Environmental Impact Assessments of Nongovernmental Activities in Antarctica

Program: Federal Activities

Applicability: Headquarters

Agency File Code: ENVI 131

NARA Disposal Authority:

• Pending

Description:

Contains information related to the assessment of the environmental impact of nongovernment activities, including tourism, on Antarctica. Documentation includes preliminary environmental review memoranda (PERMs), initial environmental evaluations (IEEs), and comprehensive environmental evaluations (CEEs) which are completed by operators of nongovernmental expeditions organized in or proceeding from the United States to Antarctica. Includes original and revised submissions from operators, reviews and comments, findings, correspondence, and related documents.

Disposition Instructions:

Item a: Record copy

- Disposable
- Break file at the completion of the record of decision or withdrawal by the operator. Keep inactive records in office up to 5 years after file break, then retire to FRC. Destroy 10 years after file break.

Item b: Electronic copies created with word processing and electronic mail applications

- Disposable
- Delete when record copy is generated or when no longer needed for updating or revision.

Arrangement: Arranged alphabetically by company name.

Type of Records: Case files

Format: Electronic, Paper

Functions Supported: Environmental Impact Statements

EPA Records Schedule 131 - Environmental Impact Assessments of Nonsovernmental A... Page 2 of 2

Specific Restrictions:

• None

Specific Legal Requirements:

- Antarctic Conservation Act of 1978, as amended, 16 U.S.C. 2401 et seq.
- Antarctic Treaty of 1959
- 40 CFR Chapter 1 Part 8

Reasons for Disposition:

Records are required by statute and regulation and document the potential environmental impact of activities proposed by nongovernmental entities. The retention meets all program needs.

Agency-wide Guidance:

Program Office Guidance:

Custodians:

Office of Enforcement and Compliance Assurance, Office of Federal Activities

- **Contact:** Katherine Biggs
- Mail Code: 2252A
- Telephone: 202-564-7144
- Location: EPA headquarters
- Inclusive Dates: 1999 present
- Volume on Hand: 100 feet
- Annual Accumulation: 9 feet

Related Schedules:

Previous NARA Disposal Authority:

EPA Approval Date: Pending

NARA Approval Date: Pending

Entry Date: 06/27/2003

Last Modified Date: 06/16/2004