

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>71-412-05-8</i>	
1 FROM (Agency or establishment) U.S. Environmental Protection Agency		DATE RECEIVED <i>4.18.2005</i>	
2 MAJOR SUBDIVISION Office of Air and Radiation		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Clean Air Markets Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Chris O'Donnell	5 TELEPHONE 202-566-1669		

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached, or has been requested

DATE <i>4/11/05</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Chris O'Donnell</i>	TITLE Agency Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	EPA 041 Clean Air Markets Division Business System (CAMDBS)		

all Agency, DR, NWMD, NWME, NWMD

EPA Records Schedule 041

Status: Final, 10/31/2009

Title: Clean Air Markets Division Business System (CAMDBS)

Program: Air

Applicability: Agency-wide

Function: 108-025-01-07 - Implement Clean Air Allowance Trading

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- N1-412-05-8

Description:

The Clean Air Markets Division Business System (CAMDBS) is a set of interrelated systems operating against a single integrated database in the market-based emissions trading program, i.e., the Acid Rain Program and the SIP Call/126 program for ozone transport. It allows regulated entities to perform various reporting tasks directly online. CAMDBS streamlines certain business functions which were previously distributed redundantly in a variety of legacy systems. One of the main subsystems of CAMDBS is the Source Management System (SMS) which consolidates the numerous separate systems into a single inventory of related information. Other subsystems include: Allowance Management System (AMS); Emissions Collection and Monitoring Plan System (ECMPS), Compliance and Permit Tracking System (CPTS), and CAMD System Administration (CSA).

CAMDBS replaces the following paper forms: allowance transfer form, submission of forms identifying responsible parties, annual compliance forms, retired unit exemption forms and new unit exemption forms. It also replaces the following legacy systems: the Allowance Tracking System (ATS), the Emissions Tracking System (ETS), and the NOx Allowance Tracking System (NATS).

Disposition Instructions:

Item a: Electronic software programs

- **Disposable**
 - Destroy when no longer needed to ensure access to, and use of, the electronic records throughout the authorized retention period.

Item b: Input

- **Disposable**

- Delete when data has been transferred and quality assurance is completed.

Item c: Electronic data - source management data

- **Permanent**
- Transfer to the National Archives annually, as specified in 36 CFR 1235.44-1235.50 or standards applicable at the time.

Item d: Electronic data - allowance tracking data

- **Disposable**
- At the end of each major version change, transfer current data sets to tape, along with tape specifications and send to NTSD. Delete 20 years after transfer.

Item e: Electronic data - emissions tracking data

- **Permanent**
- Transfer to the National Archives annually, as specified in 36 CFR 1235.44-1235.50 or standards applicable at the time.

Item f: Output and reports

- **Varies**
- File with related records and follow instructions for the related records.

Item g: System documentation

- **Permanent**
- Transfer records necessary to document how the system captures, manipulates, and outputs data to the National Archives, as specified in 36 CFR 1235.44-1235.50 or standards applicable at the time. Documentation is transferred along with the electronic data (items c and e).

Guidance:

The Allowance Tracking System has been expanded to include nitrogen oxides (NOx) allowances issued under the NOx Budget Program, and for that program's use, it is called the NOx Allowance Tracking System (NATS).

Once a year, ETS summarized emissions data is transferred to the Emissions Inventory System (EIS) which is scheduled as EPA 002.

Reasons for Disposition:

The following changes were made in the 10/31/2009 version:

- Revised wording of disposition instructions for items a, f and g.
- Revised title of disposition item g.

CAMDBS migrates two major legacy systems, the Allowance Tracking System (ATS) (N1-412-99-10/1) and the Emissions Tracking System (ETS) (N1-412-99-10/2) to a new, more open architecture permitting total electronic reporting. The retentions for the data in those two systems remain as previously approved.

Custodians:

Office of Air and Radiation, Clean Air Markets Division

- **Contact:** Alex Salpeter
- **Telephone:** 202-343-9157

Related Schedules:

EPA 002

Previous NARA Disposal Authority:

N1-412-99-10/1 and 2

Entry: 05/24/2004

EPA Approval: 04/11/2005

NARA Approval: 11/01/2005