

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-412-08-17</i>	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>8/22/08</i>	
1 FROM (Agency or establishment) U.S. Environmental Protection Agency		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked Adisposition not approved≡ or Awithdrawn≡ in column 10	
2 MAJOR SUBDIVISION Air			
3 MINOR SUBDIVISION Agency-wide			
4 NAME OF PERSON WITH WHOM TO CONFER John B Ellis	5 TELEPHONE 202-566-1643	DATE <i>9-22-09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Shomer</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>4</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>8/12/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>John B. Ellis</i>	TITLE Agency Records Officer	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
242	Clean Air Status and Trends Network (CASTNET)		

EPA Records Schedule 242

Status: Final, 10/31/2009

Title: Clean Air Status and Trends Network (CASTNET)

Program: Air

Applicability: Agency-wide

Function: 108-023-01 - Air Monitoring and Forecasting

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- N1-412-08-17

Description:

The Clean Air Status and Trends Network (CASTNET) is a national air monitoring network sponsored by EPA and the National Park Service (NPS). The network collects data from over 80 monitoring sites across the United States for determining relationships between emissions, air quality, deposition, and ecological effects. The National Dry Deposition Network (NDDN), EPA's forerunner to CASTNET, was established in 1986 to provide information on, and to track trends in, pollutant concentrations and the dry deposition component of total atmospheric deposition. CASTNET was established in 1991 and NDDN was merged into CASTNET. Public data is available on EPA's Web site.

Disposition Instructions:

Item a: Electronic software program

The Office of Air and Radiation, Office of Atmospheric Programs, Clean Air Markets Division at Headquarters is responsible for the disposition of this item.

- **Disposable**
- Destroy when no longer needed to ensure access to and use of the electronic records throughout the authorized retention period.

Item b: Input

- **Disposable**
- Follow instructions for EPA 171.

Item c: Electronic data

The Office of Air and Radiation, Office of Atmospheric Programs, Clean Air Markets Division at Headquarters is responsible for the disposition of this item.

- **Permanent**
- Beginning 2008, transfer annually to the National Archives, as specified in 36 CFR 1235.44-1235.50 or standards applicable at the time.

Item d: Output and reports

- **Varies**
- File with related records and follow instructions for the related records.

Item e: System documentation

The Office of Air and Radiation, Office of Atmospheric Programs, Clean Air Markets Division at Headquarters is responsible for the disposition of this item.

- **Permanent**
- Transfer to the National Archives those records necessary to document how the system captures, manipulates, and outputs data, as specified in 36 CFR 1235.44-1234.50 or standards applicable at the time. The documentation is transferred with the electronic data (item c).

Guidance:

Reasons for Disposition:

The following changes were made in the 05/31/2008 version:

- Revised disposition instructions for items b and d.
- Revised wording about applicability for disposition items a, c and e.

CASTNET supports Goal 1 on clean air and global climate change of EPA's Strategic Plan. The data is used to validate and improve air quality models.

Custodians:

Office of Air and Radiation, Office of Atmospheric Programs, Clean Air Markets Division

- **Contact:** Gary Lear
- **Telephone:** 202-343-9159

Related Schedules:

EPA 171

Previous NARA Disposal Authority:

Entry: 12/05/2007

EPA Approval: 08/12/2008

NARA Approval: 09/22/2009