

This schedule is in draft. It may be used to retire records, but may not be used to destroy records. If you have any questions, please contact the Records Help Desk.

EPA Records Schedule 744

Status: Draft, 11/30/2010

Title: Beach Advisory and Closing On-line Notification (BEACON)

Program: Water

Applicability: Agency-wide, with exceptions

Function: 108-023 - Environmental Monitoring and Forecasting

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- N1-412-09-18

Description:

The Beach Advisory and Closing On-line Notification (BEACON) is an electronic system that receives and displays nonrecord copies of state beach water quality and swimming advisory data. The Beaches Environmental Assessment and Coastal Health Act of 2000 requires EPA to collect, store and maintain a public right-to-know pollution occurrence database on state designated coastal recreation waters. These record copies are stored in the Program Tracking, Advisories, Water Quality Standards, and Nutrients (PRAWN) database.

State agencies send beach data via EPA's Central Data Exchange (CDX). Input for the system flows through the Electronic Beaches Environmental Assessment and Coastal Health (eBeaches) system and includes (1) monitoring and station location information from the Water Quality Exchange (WQX) and STORET, (2) notification data flows from the Program tracking, Beach Advisory, Water quality standard, and Nutrient database (PRAWN), and, (3) beach location data from the Reach Address Database (RAD). BEACON was formerly known as the National Health Beach Survey (NHBS).

Excludes STORET (including WQX) scheduled as EPA 400, Reach (including RAD) which is the responsibility of the United States Geological Survey, and PRAWN which is scheduled separately.

Disposition Instructions:

Item a: Electronic software program

The Office of Water, Standards and Health Protection Division at Headquarters is responsible for the disposition of this item.

Non-record

~~• Disposable~~

- ~~• Close when no longer needed to ensure access to and use of the electronic records throughout the authorized retention period~~
- ~~• Destroy after file closure~~

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Item b: Input

~~• Disposable~~

- ~~• Close when information has been transferred to the master file and verified~~
- ~~• Delete after file closure~~

Item c: Electronic data

The Office of Water, Standards and Health Protection Division at Headquarters is responsible for the disposition of this item

- **Disposable**
- Close when program is discontinued or system is terminated
- Delete after file closure

Item d: Output and reports

Filing Instructions

- ~~• Varies~~
- ~~• File with related records and follow instructions for the related records~~

Item e: System documentation

The Office of Water, Standards and Health Protection Division at Headquarters is responsible for the disposition of this item

~~• Disposable~~

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- ~~• Follow instructions for EPA 304, item a(1)~~

Guidance:

See EPA 097 for CDX, EPA 400 for STORET, and EPA 753 for PRAWN

Reasons for Disposition:

The following changes were made in the 11/30/2010 version

- Revised the description

- Added cross reference to EPA 753 for PRAWN
- Updated contact information

The following change was made in the 01/31/2010 version

- Updated the systems excluded in the description and cross references in the guidance

The following change was made in the 06/30/2009 version

- Removed file closure instructions for item e

The following changes were made in the 04/30/2009 version

- Removed reference to WebRIT from description since it has been decommissioned
- Revised file closure instructions for item c
- Added file closure instructions to item e

The following changes were made in the 05/31/2008 version

- Revised wording about applicability for disposition items a, c and e
- Deleted file closure instructions and revised wording of disposition instructions for item e

The following changes were made in the 03/31/2008 version.

- Removed statement that PRAWN is scheduled as 089 since it is covered by this schedule (Note As of 11/30/2010, PRAWN is being rescheduled as EPA 753)
- Added file closure instructions and revised the disposition instructions for items a, b, c and e
- Revised the title of disposition item e

Retention meets EPA's program needs

Custodians:

Office of Water, Office of Science and Technology, Standards and Health Protection Division

- **Contact:** Bill Kramer
- **Telephone:** 202-566-0385

Related Schedules:

EPA 097, EPA 400, EPA 753

Previous NARA Disposal Authority:

None

Entry: 01/04/2008

EPA Approval: 09/01/2009

NARA Approval: Pending