

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Environmental Protection Agency

2. MAJOR SUBDIVISION
Office of Policy, Planning and Evaluation (OPPE)

3. MINOR SUBDIVISION
Economic Analysis and Innovation Division

4. NAME OF PERSON WITH WHOM TO CONFER
Michael L. Miller

5. TELEPHONE
(202) 260-5911

LEAVE BLANK (NARA use only)

JOB NUMBER
NI-412-93-2

DATE RECEIVED
2-18-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *Acting*
 ARCHIVIST OF THE UNITED STATES
Arudy Huskamp Pittsco

10-25-93

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE: 02/11/93
 SIGNATURE OF AGENCY REPRESENTATIVE: *Michael L. Miller*
 TITLE: Agency Records Officer

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---------------------------------------------------|-----------------------------------|----------------------------------|
| 1 | Freshwater-based Recreation Survey (see attached) | | |

Copies sent to Agency, NN-W, NNT, NCF, NIA "1/1/93"

DRAFT OF 1/26/93

U.S. EPA RECORDS CONTROL SCHEDULE

SERIES TITLE: Freshwater-Based Recreation Survey (1989)

PROGRAM: Headquarters/Office of Policy, Planning, and Evaluation (OPPE)

EPA SERIES NO: 450H

NARA SCHEDULE NO. Pending
(Use this number to retire records to the FRC)

APPLICABILITY: Can be applied by the Economic Analysis and Innovation Division, OPPE.

IDENTIFYING INFORMATION:

DESCRIPTION: The Freshwater-Based Recreation Survey was jointly funded by OPPE and the National Acidic Precipitation Assessment Program to support estimation of economic models of recreation behavior. The analysis was part of NAPAP's ongoing assessment of the causes and consequences of acidic deposition. The survey collected data on the demographic and freshwater recreation characteristics of 5,724 randomly selected households in four northeastern states: Maine, New Hampshire, New York, and Vermont. Separate panels were administered to fishermen, boaters, and swimmers. The questionnaires collected data on individual characteristics on each site that was visited and each trip taken. The variables included information on household characteristics, trip expenditures, on-site expenditures, visited site characteristics, travel distances and times, and catch information for the fishing panel. Questionnaires were administered in July and October 1989 (Waves 1 and 2).

Records for the survey include:

- a. Questionnaires,
- b. Survey administration materials,
- c. 10 data sets, and
- d. Final report.

ARRANGEMENT: Questionnaires arranged by type of recreational survey, and thereunder by wave and survey identification number.

TYPE OF RECORDS:
Forms, subject files, electronic

RESTRICTIONS:
No

MEDIUM:
Paper, electronic

VITAL RECORDS:
No

FUNCTIONS SUPPORTED:
Research and development

SPECIFIC LEGAL REQUIREMENTS:
None

EPA SERIES NO. 450H

DISPOSITION INFORMATION:

FINAL DISPOSITION:

a - c. Disposable

TRANSFER TO FRC PERMITTED:

Yes

d. Permanent

Yes

FILE BREAK INSTRUCTIONS:

a - b. Break file upon completion of survey.

c. Break file upon completion of research.

d. Break file upon completion of report.

DISPOSITION INSTRUCTIONS:

a - b. Retire to FRC. Destroy in 1999.

c. Retain in office 7 years following completion of research and then delete data and destroy documentation when no longer needed.

d. All final reports from special studies are permanent records and a copy must be transferred to the National Archives. See EPA 005A.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: This is a small one-time survey in a limited geographic area, with limited potential for further research. Results will be published in a final report already scheduled as permanent. Questionnaires are being retained for 10 years because they contain narrative information not converted to electronic form.

AGENCYWIDE GUIDANCE:

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CREATING UNIT:

Name: Economic Analysis and
Research Branch, OPPE
Location: 3220M

Inclusive Dates: 1989

Volume on Hand (Feet):
Questionnaires: 26 cu ft
Annual Accumulation: None
(feet or inches)

CONTACT POINT:

Name: Mary Jo Kealy

Mail Code: PM-221

Telephone: 202-260-5728

Office: Economic Analysis and Research
Branch, OPPE
Room: 3220M

CONTROL INFORMATION:

RELATED ITEMS:

PREVIOUSLY APPROVED BY
NARA SCHEDULE NOS: None

| Approval Date EPA | Approval Date NARA | Entry Date | Last Modified |
|----------------------|-----------------------|---------------|------------------|
| | | 1/21/93 | 1/26/93 |