

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-412-97-4
1. FROM (Agency or establishment) U.S. Environmental Protection Agency		DATE RECEIVED	1-30-97
2. MAJOR SUBDIVISION Office of Research and Development		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Michael L. Miller	202-260-5911	4-11-00	<i>[Signature]</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 35 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
12/19/96	<i>[Signature]</i> Michael L. Miller	Agency Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached EPA Records Schedules for Agency-wide, Headquarters, and Laboratory records.		
	447A		
	449L		
	460H		
	462A		
	463A		
	465A		
	467A		
	468A		
	471A		
	474A		
	476A		
	477A		

NWMD - NR - Agency

DRAFT OF 10/26/99

U.S. EPA RECORDS SCHEDULE**SERIES TITLE:** Alternate Test Procedure Applications**PROGRAM:** Research and Development Laboratories**EPA SERIES NO:** 449**AGENCY FILE CODE:** RNDL 449**NARA DISPOSAL AUTHORITY:** N1-412-97-4/1

(Use this number to retire records to the FRC)

APPLICABILITY: National Environmental Research Laboratory - Cincinnati**IDENTIFYING INFORMATION:****DESCRIPTION:** Records include applications for nationwide or limited-use approval of alternate test procedures for determining regulated parameters in National Pollutant Elimination System (NPDES) and National Primary Drinking Water Regulations (NPDWR) monitoring. Each file includes a method description, performance data and/or comparability study data, technical and statistical reviews, a method recommendation to the approval authority, and related correspondence.

a. For methods developed either for nationwide use in regulated NPDES and NPDWR monitoring or for limited use in NPDES monitoring or NPDWR radionuclide monitoring:

(1) Approval of proposed method recommended and proposed method recommended as an acceptable version of a previously approved method.

(2) Disapproval of proposed method recommended.

(3) Application defaulted by applicant.

(4) Application not within EPA jurisdiction (parameter not regulated).

b. For non-radionuclide methods developed for limited use in NPDWR monitoring.

c. Master list of approved alternative test procedures for NPDES and NPDWR which are generated every six months.

ARRANGEMENT: Arranged by case number.**TYPE OF RECORDS:**

Case files

SPECIFIC RESTRICTIONS:

Confidential Business Information

MEDIUM:

Paper

VITAL RECORD:**FUNCTIONS SUPPORTED:**

Program operations

SPECIFIC LEGAL REQUIREMENTS:

40 CFR Part 136.4-5

40 CFR Part 141.27

EPA SERIES NO. 449**DISPOSITION INFORMATION:****FINAL DISPOSITION:**

a(1). Permanent

TRANSFER TO FRC PERMITTED:

Yes

(2). Disposable

Yes

(3) and (4). Disposable

No

b and c. Disposable

No

FILE BREAK INSTRUCTIONS:

a and b. Break file when records are 3 years old.

c. Break file when superseded.

DISPOSITION INSTRUCTIONS:

a(1). Retire records to the FRC immediately after file break. Transfer to the National Archives in 10 year blocks 20 years after file break.

(2). Retire records to the FRC immediately after file break. Destroy records 7 years after file break.

(3) and (4). Destroy records after file break.

b and c. Destroy records after file break.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: Documentation is used to support approval of methods or procedures for determining parameters in regulated Agency programs, NPDES and NPDWR. Approved nationwide procedures (item a) are recommended as permanent to be consistent with previously approved items and to support the Agency's regulated programs.

AGENCY-WIDE GUIDANCE: Regulations, Standards, and Guidelines are scheduled as EPA 149.

As required by 36 CFR 1228.58, records with special restrictions such as confidential business information (CBI) or those exempted from disclosure by statute such as the Privacy Act must be shredded or otherwise definitively destroyed with witnessed disposal for records destroyed by contractors.

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION: A December 1989 memo, issued by the Office of Ground Water and Drinking Water, announced that the previous approval of any method for limited use in NPDWR monitoring would be rescinded after reconsideration and promulgation of the nationwide method(s) for the corresponding regulated parameter. This policy was formally announced in the January 30, 1991 Federal Register, Vol. 56, No. 20, p. 3548.

CUSTODIAL INFORMATION:**CONTROLLING UNIT:****CONTACT POINT:****Name:** NERL**Name:** Nancy S. Ulmer

James O'Dell

Location: Cincinnati**Mail Code:** MS 525**Inclusive Dates:** 1977 - present **Telephone:** 513-569-7814

513-569-7307

Volume on Hand (Feet): 49 lin. ft.**Office:**

EPA SERIES NO. 449

Annual Accumulation: 30 lin. in. Room:
(feet or inches)

CONTROL INFORMATION:

RELATED ITEMS: EPA 149

PREVIOUSLY APPROVED BY
NARA SCHEDULE NOS:

Approval Date EPA	Approval Date NARA	Entry Date	Last Modified
12/19/96		11/7/95	10/26/99

From: <York.Sandy@epamail.epa.gov>
To: ARCH2D3.A2D3P1(selter)
Date: 12/22/99 9:48AM
Subject: 449 without draft watermark

(See attached file: 449.wpd)