

NCO 3194074

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCL-412-81-12	
DATE RECEIVED April 21, 1981	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
2-28-83 Date	<i>Patricia Kane</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Environmental Protection Agency

2. MAJOR SUBDIVISION

Management and Organization Division

3. MINOR SUBDIVISION

Administrative Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Thomas Tasker

5. TEL. EXT

755-0840

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 45 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 4/13/81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Harold R. Masters</i> Harold R. Masters	E. TITLE Chief, Admin. Management Branch (PM-213)
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1-44	The attached records control schedules provide series descriptions and retention and disposition provisions for the Research and Development Machine readable records.		

MASS DATA CHANGE SHEET NOT REQUIRED

44 items

*NCLW
NMF
NNS*

Copy to agency by 3-8-83; 88.