

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NCI-412-81-14

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Environmental Protection Agency

2. MAJOR SUBDIVISION
Management and Organization Division

3. MINOR SUBDIVISION
Administrative Management Branch (PM-213)

4. NAME OF PERSON WITH WHOM TO CONFER

Thomas Tasker

5. TEL. EXT.

755-0840

LEAVE BLANK
JOB NO <i>NCI-412-81-14</i>
DATE RECEIVED <i>May 11, 1981</i>
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
<i>3-24-82</i> <i>[Signature]</i> <small>Date Archivist of the United States</small>

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>3/26/81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Harold R. Masters	E. TITLE Chief, Admin. Management Branch (PM-213)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
EPA Schedule Appendix C No. 16	The Pesticide Program Records Control Schedule is being amended to add a new item 79, Emergency Exemption Jackets. The new item pertains to emergency exemption requests submitted under Section 18 of the Federal Insecticide, Fungicide, and Rodenticide Act. Attached is a copy of the EPA Records Control Schedule for this series of records.		

no mass data charge required

1 item

*Closed out: 42682: KLD
Copy to All FCCs, NNF & Agency*

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO.

TITLE OF SCHEDULE		COVERAGE OF SCHEDULE
ITEM NO.	NAME AND DESCRIPTION OF RECORD/FILE	RETENTION PERIOD AND DISPOSITION
	<p><u>Emergency Exemption Jackets.</u> Request for exemption from certain provisions of FIFRA. Records consist of state or Federal request to exempt a pesticide from certain provisions of FIFRA, scope of emergency, economics, and residue and efficacy data in support of request. Scientific evaluations, action memorandum (covers request, problem, economics, science evaluation, recommendation) and acceptance, withdrawal, or denial telegram. Reports submitted by state and Federal agencies during and after an exemption regarding use, effect, results from use under an exemption.</p>	<p><u>Retention:</u> Retain 7 years.</p> <p><u>Disposition:</u> Break file upon expiration of emergency exemption. Keep in office for 3 years, then transfer to the Federal Records Center (FRC). Keep in FRC for 4 years. <i>Destroy when 7 years old.</i></p>