

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

no request

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO NC1-412-81-17	
DATE RECEIVED June 2, 1981	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn". IT IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Environmental Protection Agency

2. MAJOR SUBDIVISION
Management and Organization Division

3. MINOR SUBDIVISION
Administrative Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Thomas Tasker

5. TEL. EXT.
755-0840

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 5/27/81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Harold R. Masters</i> Harold R. Masters	E. TITLE Chief, Administrative Management Br. (PM-213)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1-2	The attached records control schedules provide series descriptions and retention and disposition provisions for the Pesticide & Toxic Substances machine-readable records.		

No mass data change sheet

2 items

115-107
*NW
NMF
NMS*

required
Copy to agency by 3-8-83; 88.

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO.

TITLE OF SCHEDULE:

COVERAGE OF SCHEDULE:

ITEM NO.

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

1 Pesticides Product Information System. PURPOSE - The system is used to support the requirement for registration and classification of all pesticides produced and used in the country. It also provides a centralized source of information on all registered products. SCOPE - The system contains technical and administrative information concerning all pesticides registered in the United States. This includes chemical composition, toxicity, name and address of registrant, brand names, date of original registration and latest amended date, etc.

Retention: Permanent
Disposition: Transfer records to the National Archives and Records Service when the program is discontinued.

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO.

TITLE OF SCHEDULE

COVERAGE OF SCHEDULE

ITEM NO.

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

2

Soil, Water, Estuarine Monitoring System. PURPOSE-The SWEMS system contains residue data for agricultural and urban soils, raw agricultural crops, water, and agricultural chemical application data for the sites sampled. SCOPE-These data can be summarized in several ways;by material, by state, by crop, by urban area.

Retention: Permanent.

Disposition. Transfer records to the National Archives when program is discontinued.