REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Environmental Protection Agency

2 MAJOR SUBDIVISION  
Management and Organization Division

3 MINOR SUBDIVISION  
Administrative Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER  
Thomas Tasker

5 TEL EXT  
755-0840

6 CERTIFICATE OF AGENCY REPRESENTATIVE  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

C DATE  
7/8/81

D SIGNATURE OF AGENCY REPRESENTATIVE  
Harold R. Masters

E TITLE  
Chief, Admin. Management Branch (PM-213)

7. ITEM NO  

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)  
The attached records control schedule provides series description and retention and disposition provisions for Region I's machine-readable records.

9 SAMPLE OR JOB NO  

10 ACTION TAKEN  

Archivist of the United States

NC1-412-82-2

DATE RECEIVED  
September 22, 1981

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STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11 4
Region One Enforcement Data System (ROFDS). PURPOSE - The system provides Regional and Headquarters personnel with a computer system in support of the NPDES permit program. It also provides basic facility ID and permit development tracking functions, compliance tracking and discharge monitoring report tracking. SCOPE - This system is comprised of three subsystems:

- MICS - Supporting Source Inventory and Permit Tracking.
- COMP - Compliance Event Tracking.
- SMON - Discharge Monitoring Report Tracking.

Pertinent MICS and COMP subsystem data are routinely transferred to the National PCS system through an automated interface.

Retention: Retain 5 years after complete transfer.

Disposition: Break file upon completion or termination. Store tapes at Data Center Tape Library for 2 years, then transfer to the FRC. Keep in FRC for 3 years, then destroy.