

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO

TITLE OF SCHEDULE

PESTICIDE PROGRAM RECORDS

COVERAGE OF SCHEDULE

APPLICABLE HEADQUARTERS OFFICE

ITEM NO

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

1. Registration Jackets. Record support for registration. Records consist of Application for New Registration of a Pesticide (EPA 8570-1), Confidential Statement of Formula (EPA 8570-4), Enforcement Action (PR5-15), request to subregister, product label, label-change recommendations, reports and data supporting label citations, enforcement case reviews and cancellation notices.
 - a. Registration data submitted prior to September 30, 1978.
 - b. Registration data submitted after September 30, 1978.

Retention: Retain 15 years.

Disposition: Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 15 years old.

Retention: Retain 10 years.

Disposition: Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 10 years old.

RECORDS MANAGEMENT MANUAL

U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES

SCHED. NO.

16

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