



**U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES**

SCHED. NO

TITLE OF SCHEDULE

PESTICIDE PROGRAM RECORDS

COVERAGE OF SCHEDULE

APPLICABLE HEADQUARTERS OFFICE

ITEM NO

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

1. Registration Jackets. Record support for registration. Records consist of Application for New Registration of a Pesticide (EPA 8570-1), Confidential Statement of Formula (EPA 8570-4), Enforcement Action (PR5-15), request to subregister, product label, label-change recommendations, reports and data supporting label citations, enforcement case reviews and cancellation notices.
  - a. Registration data submitted prior to September 30, 1978.
  - b. Registration data submitted after September 30, 1978.

Retention: Retain 15 years.

Disposition: Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 15 years old.

Retention: Retain 10 years.

Disposition: Retain until product is canceled or rejected, then transfer to the Federal Records Center. Destroy when 10 years old.

RECORDS MANAGEMENT MANUAL