REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO
GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Consumer Product Safety Commission

2. MAJOR SUBDIVISION
Division of Management Services

3. MINOR SUBDIVISION
Administrative Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Mary A. Reid

5. TELEPHONE EXT.
492-6666

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE
2/16/88

C SIGNATURE OF AGENCY REPRESENTATIVE
Mary A. Reid

GSAC Records Management Officer

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)
Revision of NC1-424-76-1, item 15

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

1. Clippings

Clippings arranged by product code and used in investigating consumer products and safety and used as evidence in product litigation and other regulatory activities.

Cut off at end of fiscal year. Transfer to WNRC when 5 years old. Destroy when 15 years old.

STANDARD FORM 115 (REV 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4