

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB #

NI-431-89-6

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

8/23/89

1 FROM (Agency or establishment)

U. S. Nuclear Regulatory Commission

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

Office of Nuclear Regulatory Research

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

John Harris

5 TELEPHONE EXT

492-4248

DATE

3/8/90

ARCHIVIST OF THE UNITED STATES



6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
7/10/89	 Brenda Jo. Shelton	NRC Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p><u>Personnel Monitoring Report Files</u></p> <p>Personnel monitoring reports and related information consisting of reports of individual monitoring from licensees required under 10 CFR Part 20. Documents consist of annual personnel monitoring reports and periodic reports of over-exposures including NRC Form 5, the information from which is maintained on magnetic tapes accessed using the Radiation Exposure Information Reporting System (REIRS) at Oak Ridge National Lab.</p> <p>a. Personnel monitoring reports and personnel overexposure reports submitted by licensees, from which all data are entered into REIRS.</p> <p>Destroy 2 years after data are input into the REIRS.</p> <p>b. Personnel monitoring reports and personnel overexposure reports that are not placed in the REIRS or of which only selected data are entered into the REIRS.</p>	<p>NC1-431-81-5, Item 1.4.27 and NC1-431-81-2, Item E.2.</p>	

Copies sent to agency, NNT, NNX, NNC 3/9/90

Permanent. Retire to NRC/RRMB in 5 year blocks. Transfer to the National Archives in 5 year blocks when 20 years old. Volume: 6 cubic feet (ca. 1970-present). Annual accumulation: <1 cubic foot.

- c. Electronic records of personnel monitoring report data, 1978-present (maintained at Oak Ridge National Laboratory).

~~Permanent. Transfer data copy immediately on magnetic tape according to NARA technical requirements. Transfer revised data copies to the National Archives every 5 years.~~

- d. REIRS system programming and documentation.

Permanent. Transfer to the National Archives on an ongoing basis in conjunction with item 1c.

Transfer an annual snapshot of the data to the National Archives after the end of each calendar year, consistent with NARA's technical requirements.

(pen-and-ink change, 11/9/10, ^(to item 1.c.) see attached email of 11/5/10 from Richard Noble.)