

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB #

NI-431-89-7

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

8/23/89

1 FROM (Agency or establishment)

U.S. Nuclear Regulatory Commission

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

Office of Nuclear Material Safety and Safeguards

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

John Harris

5 TELEPHONE EXT

492-4248

DATE

1-10-90

ARCHIVIST OF THE UNITED STATES

WITHDRAWN

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE

8/17/89

C SIGNATURE OF AGENCY REPRESENTATIVE

Brenda Jo. Shelton
Brenda Jo. Shelton

D TITLE

NRC Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

This schedule covers textual records of the Nuclear Regulatory Commission that pertain to the decommissioning of fuel facilities, transportation, byproduct, source, and special nuclear material licenses.

The description of decommissioning records and the authorized disposition, item 7.d., are shown as a revision to the schedule for the licensing docket files in order to improve perspective. Minor changes have been made to the existing schedule to reflect reorganizations and to improve clarity.

Schedule attached.

*Withdrawn,
1 item*

NRC SCHEDULE I, PART 3

RECORDS COMMON TO MOST OFFICES

ITEM NO.	<u>DESCRIPTION OF RECORDS</u>	<u>AUTHORIZED DISPOSITION</u>	NARA APPROVED CITATION
7.	<p><u>Fuel Facilities, Transportation, By-product, Source, and Special Nuclear Material Docket Files</u></p> <p>Case files documenting the licensing of persons, institutions, facilities or companies to use byproduct, source and special nuclear material, and to transport nuclear material as defined in 10 CFR Parts 30, 40, 50, 70, and 71. Included are the application, license and amendments, and all related licensing documentation. Decommissioning records for these licensees are permanent and require maintenance as a separate record collection. Reference Item d. below for authorized disposition. Excluded are case files (under 10 CFR Part 40) with license prefix of "SUA" which are covered by Item 8 of this schedule.</p> <p>a. Official case files, except for those files covered by "b" below. Regional case files which include the Official Records for Inspections; also reference NRC IV.4-2, "Inspection & Enforcement Case Files," items a and b.2, and use the longest period applicable.</p> <p>b. Case files covering licensees for which licensing jurisdiction is transferred to the State under agreement covering transfer of function.</p> <p>c. All copies in NMSS and Regional Offices.</p>	<p>Retire to WNRC after license is expired or terminated and receipt of certification that premises are free of contamination. Destroy 10 years after date of certification, or Decommissioning Procedure.</p> <p>Transfer to Agreement States upon commencement of agreement.</p> <p>Destroy when 1 year old or earlier if purpose has been served.</p>	<p>NC1-431-81-5</p>

<u>ITEM NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>AUTHORIZED DISPOSITION</u>	<u>NARA APPROVED CITATION</u>
d.	<p>Decommissioning records located at NRC File Center consisting of decommissioning plans, records of onsite disposals of radioactive material, requests to terminate license including NRC Form 314, radiological surveys and related decontamination/release criteria, NRC inspection reports, including confirmatory surveys and related criteria, NRC correspondence terminating licenses or amendments deleting authorized locations of use and supporting safety and environmental reviews, and related correspondence and reports. The official record copy for each decommissioning document is filed in this collection in addition to a copy being filed in the licensing case file described in Item 7.a.</p>	<p>Permanent. Cut off upon license termination following completion of decommissioning procedure. Retire closed case files to NRC Archival Facility at end of fiscal year. Offer to NARA 10 years after termination.</p>	