

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1 452 77 1
DATE RECEIVED	21 MAR 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>3-24-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
American Revolution Bicentennial Administration

2 MAJOR SUBDIVISION
Office of the Administrator

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Mr. Jerome Coll

5. TEL EXT
634-1717

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 3/18/77	D SIGNATURE OF AGENCY REPRESENTATIVE <i>James B. Rhoads</i>	E. TITLE Executive Officer
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7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Invitations Received by Administrator John Warner.</p> <p>Formal invitations to ceremonies commemorating the Bicentennial received by ARBA Administrator John Warner. Attached to the invitation is a secretarial note indicating whether he accepted or declined the offer.</p> <p align="center">Destroy upon approval of this schedule.</p>		
2.	<p>Day File of Administrator John Warner.</p> <p>Carbon copies of letters sent attached to electrostatic copies of letters received by ARBA Administrator John Warner. Original letters received and a second carbon copy of letters sent are available in the files of the ARBA division responding to the incoming correspondence. That portion of this correspondence having permanent historical value will be preserved at the operating division level.</p> <p align="center">Destroy upon approval of this schedule.</p>		

115-107
Sent to agency - 3/25/77 JP 2 items