

## Request for Records Disposition Authority

Records Schedule Number      DAA-0470-2019-0005  
Schedule Status                Approved  
  
Agency or Establishment        Federal Mine Safety and Health Review Commission  
Record Group / Scheduling Group   Records of the Federal Mine Safety and Health Review Commission  
Records Schedule applies to    Department-wide  
Schedule Subject                OFFICE OF THE EXECUTIVE DIRECTOR  
Internal agency concurrences will be provided      No

### Background Information

### Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1                                 | 1                                     | 0                                     | 0                                     |

### GAO Approval

## Outline of Records Schedule Items for DAA-0470-2019-0005

Sequence Number

1

**STRATEGIC PLANS**

Disposition Authority Number: DAA-0470-2019-0005-0001

## Records Schedule Items

Sequence Number

1

### STRATEGIC PLANS

Disposition Authority Number      DAA-0470-2019-0005-0001

This item covers strategic plans prepared by the Commission, which set forth the Commission's key challenges, strategic goals, strategies for achieving its goals and objectives, and program evaluations.

Final Disposition                      Permanent

Item Status                              Active

Is this item media neutral?          Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No

GRS or Superseded Authority Citation      NI-470-09-01/3

### Disposition Instruction

Cutoff Instruction                      When superseded.

Transfer to the National Archives for Accessioning      Transfer to the National Archives in 10 year blocks 15 year(s) after block closes

### Additional Information

What will be the date span of the initial transfer of records to the National Archives?      From 1997 To 2012

How frequently will your agency transfer these records to the National Archives?      Every 10 Years

|                    | Estimated Current Volume | Annual Accumulation |
|--------------------|--------------------------|---------------------|
| Electronic/Digital | 200 MB                   | 25 MB               |
| Paper              |                          |                     |
| Microform          |                          |                     |

|                                  |  |  |
|----------------------------------|--|--|
| Hardcopy or Analog Special Media |  |  |
|----------------------------------|--|--|

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

| Date       | Action                 | By               | Title                                   | Organization   |
|------------|------------------------|------------------|---|--|
| 02/28/2019 | Certify                | Christina Rosas  | Agency Records Officer                  | Office of the Chairman -<br>Office of the SAO  |
| 09/06/2019 | Submit for Concurrence | David Weber      | Senior Appraisal Archivist              | National Archives and<br>Records Administration<br>- Records Management<br>Services            |
| 09/12/2019 | Concur                 | Margaret Hawkins | Director of Records Management Services | National Records Management Program<br>- ACNR Records Management Services                      |
| 09/12/2019 | Concur                 | Laurence Brewer  | Chief Records Officer                   | National Records and Archives Administration<br>- National Records and Archives Administration |
| 09/13/2019 | Approve                | David Ferriero   | Archivist of the United States          | Office of the Archivist -<br>Office of the Archivist   |